

2010-561  
10/29/2010



Date: October 28, 2010

To: Kathi Ingrish, Planning Director  
Town of Matthews Planning Department  
Matthews Town Hall  
232 Matthews Station Street  
Matthews, NC 28105

Re: Monroe Road Business Park, Petition #2010-561 – Community Meeting Report  
Project No:

Dear Kathi,

The following is a memorandum outlining our required community meeting for Rezoning Petition #2010-561.

My client, Blackstowne Services, hosted the required community meeting at 6 p.m. on the evening of October 27<sup>th</sup>, 2010, to review the plans and submittal for the Monroe Road Business Park Rezoning Petition (Petition #2010-561) and to garner feedback and comments from our neighbors. As is required, we sent invitations to all property owners within 100' of the project property to notify them of our meeting.

After waiting for fifteen minutes to allow people time to get to the meeting, only one person attended...it was Mr. Clinton Frank, a real estate representative for the owner of the parcel next door to the project property (Matthews Power Equipment Ltd.). Upon starting the meeting dialogue, the Petitioner and I reviewed the project program and its details with Mr. Frank. We discussed the history of the site and project and explained the process of developing the current plan and program. Mr. Frank asked several questions about project details including permitted uses, stormwater issues, and access. We answered his questions with as much detail as possible. Mr. Frank was very receptive to the project and after further discussion noted that we would receive no protest petition from his client. He was pleased with the direction of the project and expressed his support.

I've attached a copy of our sign-in sheet for your records. Please contact me if you need any further information or details.

Best Regards,

A handwritten signature in blue ink, appearing to read 'J. Cannon', is positioned above the typed name.

James P. (Chip) Cannon, RLA  
Partner  
Urban Design Partners

2010-561  
10/29/2010



PO Box 23755, Charlotte, NC 28227 Phone: 704-849-8181

October 21, 2010

Matthews Power Equip Ltd  
PO Box 920  
Salisbury NC 28145

As the owner of several parcels on Monroe Road, Blackstowne Development has filed for a rezoning petition for a change in zoning from an R-20 district to an I-1 district. The reason for this request is to allow the property to be developed into a small business park. As part of the rezoning process, we are hosting a meeting to present our current plan to neighbors and nearby property owners for review and feedback. The meeting will be held at 10804 Monroe Road, Matthews, NC 28105 on October 27th at 6 p.m. If you have any questions, please contact us at 704-849-8181.

Sincerely,

Blackstowne Development, LLC

Monroe Road Property Owners Meeting  
10805 Monroe Road, Matthews, NC 28105  
Wednesday, October 27, 2010

In attendance:

Clinon Frank Matthews Power Equip., LTD

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