

**RECEPTION  
MATTHEWS TOWN HALL  
NOVEMBER 9, 2015 – 6:00 PM**

A reception will be held at the Town Hall at 6:00 pm in honor of departing Assistant Town Manager Jamie Justice.

**AGENDA  
BOARD OF COMMISSIONERS MEETING  
HOOD ROOM, MATTHEWS TOWN HALL  
NOVEMBER 9, 2015 - 7:00 PM**

1. Regular Meeting Called to Order
2. Invocation
3. Pledge of Allegiance
4. Items to be Added to the Agenda
5. Recognition of Haunted Trail Participants
6. Recognition of Matthews 101 Participants
7. Update on STIP Project I-5507 (I-485 Express Lanes) – Warren Cooksey, DC DOT Division 10
8. Recess Regular Meeting for Public Hearing on Petition to Amend the Unified Development Ordinance of the Town of Matthews as follows:
  - A. Motion 2015-3: To amend the Matthews Downtown Master Plan to add the Downtown Streetscape Improvement Plan
  - B. Application 2015-635/Pike Nursery: To change the zoning from O(CD) to B-1(CD) on that certain property belonging to Matthews Center Associates and located to the east of Northeast Parkway, south of Devore Lane and north of Matthews Township Parkway and being designated as Tax Parcels 193-521-10 & 11
9. Reconvene Regular Meeting
10. Planning and Development Business

A. Report from Planning Board

B. Planning and Zoning Related Actions:

- 1) Application 2015-631/PetSuites: To change the zoning from B-H to B-D on that certain zoning district located at 11325 Independence Boulevard and being property belonging to Armors, Inc., and further being designated as Tax Parcel 215-101-03, to allow for a commercial kennel
- 2) Application 2015-637/text amendment: To amend the existing text of the Unified Development Ordinance regarding Building Bulk and Massing to add "required landscape areas, and up to 25 feet of driveway width, may be excluded from the lot frontage calculation."
- 3) Application 2015-638/text amendment: To amend the existing text of the Unified Development Ordinance to add footnote (3) to Line Item 8 "Minimum side yard interior (ft)", Table 155.604.2.
- 4) Application 2015-632/Primrose School: To change the zoning classification from I-1 to O(CD) on that certain property designated as 720 Park Center Drive, being property belonging to Matthews Parkway Corporate Center, LLC, and further being designated as Tax Parcel 193-243-07
- 5) Application 2015-636/Lakenheath Lane: To change the zoning from R-20 to R-15 on that certain property belonging to William and Lisa Browning and designated as 608 Lakenheath Lane, Matthews, NC 28105, and further identified as Tax Parcel 227-032-02

11. Public Comment (Please sign in to speak at this time. Limited to 4 minutes)

12. Consent Agenda

- A. Approve Minutes of the October 26, 2015 Meeting
- B. Approve Changes to Personnel Policy
- C. Approve Job Description for Fire & EMS Deputy Chief Position
- D. Approve Resolution Adding Charles Buckley Way to the Town's Street System
- E. Adopt Ordinance Establishing the Maximum Speed Limit and Posting of Stop Signs for Charles Buckley Way
- F. Cancel December 28, 2015 Board of Commissioners Meeting
- G. Accept Zoning Application 2015-640: Team Church and National Heritage Academies; Mount Harmony Church and Stevens Mill Roads; from R/I(CD) and R/15 to R/I(CD) Change of Conditions and R-15(CD), and set the public hearing for January 11, 2016
- H. Approve Tax Refunds

13. Unfinished Business

- A. Report on Community Center Roof

14. New Business

- A. Establish Priority List for Dirtway Trails
- B. Receive RFP for Development Lot on Matthews Station Street
- C. Approve Budget Ordinance Amendment to Roll Forward Fund Balance to Accommodate Appropriations in the Amount of \$701,450

15. Mayor's Report

16. Attorney's Report

17. Town Manager's Report

18. Adjournment