

AGENDA
SPECIAL BOARD OF COMMISSIONERS MEETING
JORDAN ROOM, MATTHEWS TOWN HALL
SEPTEMBER 28, 2015 – 6:15 PM

The Board will meet to hold pre-development consultations regarding property located at 1718 Windsor Crossing Drive and 2248 Mount Harmony Church Road.

AGENDA
BOARD OF COMMISSIONERS MEETING
HOOD ROOM, MATTHEWS TOWN HALL
SEPTEMBER 28, 2015 - 7:00 PM

1. Regular Meeting Called to Order
2. Invocation
3. Pledge of Allegiance
4. Items to be Added to the Agenda
5. Recognition of Matthews Police Officers
6. Presentation by BAPS Charities
7. Public Comment (Please sign in to speak at this time. Limited to 4 minutes)
8. Reports from Boards/Committees
 - A. Environmental Advisory Committee – minutes
 - B. Economic Development Advisory Committee - minutes
9. Consent Agenda
 - A. Approve Minutes of the September 14, 2015 Meeting
 - B. Approve Quit Tobacco Week Proclamation
 - C. Approve Tax Refunds
 - D. Approve Revisions to Transportation Advisory Committee Bylaws
 - E. Approve Technology Reimbursement to Commissioner Melton in the Amount of \$418.40
 - F. Approve Budget Ordinance Amendments to:

- 1) Recognize Shared Proceeds Received Through DEA Task Force in the Amount of \$1,502.36
- 2) Recognize Donation to Police Explorers Program in the Amount of \$500.00

10. Unfinished Business

- A. Consider Ordinance Amendment: Chapter 130 – Offenses Against Town Regulations; Section 3 – Discharge of Firearms
- B. Discuss and Consider Approval of Bid for Community Center Repair Work – Frank Williams
- C. Receive Update on Planning Conference To-Do List

11. New Business

- A. Receive Monthly Budget Report
- B. Consider Request for Exemption from Town Ordinance 93.06 Prohibiting Alcohol Within Park Facilities for Pawsitively Matthews Event

12. Mayor's Report

13. Attorney's Report

14. Town Manager's Report

15. Adjournment

Environmental Advisory Committee

Minutes September 1, 2015

The Matthews Environmental Committee met in regular session on September 1, 2015 at the Public Works Facility. Members present were Chairman Gordon Miller, Scott Baranowski, Ollie Frazier, John Lynch and David Ross. Also present were Jack Killiebrew from Republic Services, along with Rosalind Cumming from Public Works.

Mr. Miller called the meeting to order at 7:00pm. The August minutes were reviewed and approved.

Mr. Killiebrew gave the Republic Services report stating that all residential trash and recycles were running well. Mrs. Cumming brought up about the cart issues and how many are being broken each month. During July and August there were over a hundred carts broken each month. Mr. Killiebrew said he was looking into it, and would be talking with all the drivers about it by the end of the week. She also mentioned the problems with the container delivery company that had increased in the last month. Mr. Killiebrew said that he and Mr. David Holt would meet with the delivery company to talk and get back on track.

Plastic bags were also an issue again this month. We had received an email from a resident in the Greylock neighborhood that said the yard waste truck was dropping plastic bags in the neighborhood again. Mr. Killiebrew said he went to the neighborhood that day and drove through and talked with the driver of the truck.

Mr. Killiebrew also discussed that when there is a miss, that the resident is put on a 'handle with care' list for up to 4 weeks. He mentioned how Republic is putting a 'matrix' in place for service commitment. The committee requested that Republic Services bring that information to the next meeting to see how it meshed with our Service Excellence.

It was discussed that the Committee needed the waste diversion sheet that Ralph Messera used to generate, and they would like to look at the lists of complaints and container deliveries so they could use the data to create some summaries that would be useful. Mr. Miller said he would get with Mrs. Cumming to talk about the waste diversions sheet.

Under storm water issues, the committee discussed the notice of violation and penalty that had been issued for 10416 E. Independence Boulevard again. A sewer had been stopped up at this location, allowing sewage to flow into a storm drain which drained into Irwins creek. A NOV was sent to the landlord of the shopping center. This violation happened twice within a two month period (February and March of 2015). A penalty was initiated and sent by the Town Manager. A response to the penalty was received stating that the lender had foreclosed on this

property and the partnership was no longer in existence, and the owner on record at the time was now in Florida. During July, the committee made a resolution to recommend to the Town Manager that the Town attorney, Mr. Buckley, look into this to see if there were any other ways of obtaining the payment from the penalty, such as an escrow account or a lien on the property. It was reported at the last meeting in August that Mr. Buckley the Town attorney had investigated this and had stated that a lien could not be made, and the only way to follow up on this was to file a claim in small claims court. At the August meeting, Mr. Lynch made a resolution of recommendation that the Code Enforcement Officer file a civil action in small claims or environmental claims court, in order to process this penalty.

During August, Mr. Buckley and Mr. Carlo McCoy, the Code Enforcement Officer, addressed this issue. Mr. Buckley said that the only way to recover in this situation was through the environmental court. Small claims court would be very difficult just because of serving and getting the out of state defendant to attend. Even in environmental court, we could win the lawsuit and still not be able to collect. He believed that we would spend more money in staff and legal time than the \$1000 penalty which we are trying to collect. Mrs. Cumming also mentioned that she had contacted Mecklenburg County to see how they handled these issues, and they said basically the same thing as Mr. Buckley, adding that you can end up spending time and money to get a judgment that you will never collect.

This information was sent to the Town Manager who agreed it would not be a good use of Town resources to take the previous owner to court. He did suggest that Mr. Buckley send a threatening letter as a last resort.

Regarding Air Quality, Mr. Ross reported that everyone in the Matthews area is in compliance, and there were no violations of air quality in the past month in Matthews. He said that we did have our second ozone exceedance (above .75) during the month.

Regarding Physical Agents, there were no physical agent issues.

Under other business, Mr. Ross presented an environmental survey that he would like to be used by future zoning petitioners. His goal is to make applicants think about the environmental as they develop their plans. Mr. Miller suggested a tri-fold with points and information for people to refer to. A suggestion was made of adding water usage. The Environmental Committee supported the direction that Mr. Ross was taking.

Also under other business, Mr. Miller presented a draft of the RFP, request for proposal, for solid waste. He requested everyone review it, mark it up and send Mr. Miller any notes.

With other business completed, a motion was made at 8:20 pm to adjourn the meeting, which was seconded, and passed. The next meeting will be held on Tuesday October 6th, 2015.

Rosalind Cumming
Secretary

MINUTES
ECONOMIC DEVELOPMENT ADVISORY COMMITTEE
THURSDAY, MAY 21, 2015 – 7:00 AM
JORDAN ROOM, MATTHEWS TOWN HALL

PRESENT: Chairman Paul Jamison, Vice Chairman Tim Jones, Members Adam Brooks, Russ Gill, Greg Klein, Bev Martin, Roger Martin*, Commissioner Kress Query (alternate appointed member); Emory Simmons, Steve Thomson*, John Urban, Chamber Executive Director Tina Whitley (ex-Officio), Assistant Town Manager Jamie Justice

CALL TO ORDER

Chairman Jamison called the meeting to order at 7:00 am.

INVOCATION

Mr. Simmons rendered an invocation.

APPROVAL OF MINUTES

Motion by Mr. Jones to approve the minutes of the January 15, 2015 meeting. Seconded by Mr. Gill and unanimously approved.

UNFINISHED BUSINESS

RED BRICK PARTNERSHIP UPDATE

Mr. Justice reviewed the work involved in getting the Red Brick Partnership (RBP) started and noted that it has been approved by the Board of Commissioners with a \$20,000 appropriation. Those funds are in addition to the \$10,600 raised by private founding sponsors. The RBP leadership group has been meeting regularly and some of their work is already visible: promotional banners and coasters and the recurring First Thursday events. This is the monthly series of downtown promotional events that occur on the first Thursday of each month. They are business-driven with participants choosing the specials, events and activities they wish to pursue. The first one occurred in May and the next is coming up on June 4th.

Ms. Whitley discussed the pop-up market which has been included in First Thursday and which will recur on a monthly basis. The market is for those with hand-made items from the general area. The artists are placed on the vacant lot on Matthews Station Street. Last month's event, the first, was very successful.

In the future there will be an information tent with First Thursday shirts and things of that nature, and at least one other business will be purchasing their own tent for use on First Thursday. Businesses are taking notice and signing up to take part in the events.

Mr. Urban noted that several businesses partnered up and enjoyed doing so. He also noted that several businesses - whether or not they specifically participated in the First Thursday events – experienced strong business that night. He spoke of some upcoming events, including a downtown directory for visitors and future uses for a trolley like was used during BeachFest. The trolley was very popular and helped people learn what other businesses are located in downtown Matthews. Information was given to trolley riders about other events in town. The RBP is working on arrangements for the inclusion of the trolley in Matthews Alive in September.

Mr. Justice noted that the funding mentioned previously runs through the next fiscal year starting on July 1. There could be more private donations to help but there won't be any more public funding in the upcoming year.

Mr. Gill noted that Food Truck Friday is becoming very popular and asked if there was any reason or way for EDAC to have a presence there. Mr. Justice explained that it does not currently but that EDAC and RBP could have a presence there if they desired. Food Truck Friday is a Parks and Rec initiative but they would likely be open to allowing information tables or something like that. Mr. Brooks noted that social media posts can connect events and draw attendees to other activities around town. Discussion ensued regarding EDAC or RBP's participation in Food Truck Friday. It was noted that there are a lot of visitors who are not Matthews or local natives – a lot of customers follow the food trucks from place to place. This is a good audience for more information about Matthews and what it has to offer.

FOUR TOWN ALLIANCE UPDATE

Mr. Urban reported on the Alliance's progress. There are short, mid and long-term goals, ranging from gathering data to enacting physical projects. The Alliance is working on actually committing to projects and that is ongoing. There is an inventory of sports-related activities in the region that can be capitalized upon. The Matthews Parks and Rec staff has done an inventory of the public and private fields in the area and now the Alliance needs to figure out how to act on that information. There are a lot of possibilities and the Alliance towns need to make some commitments. Things are slowly moving in the right direction.

NEW BUSINESS

BREAKFAST WITH THE MAYOR

Mr. Justice noted that EDAC had previously decided to hold one summit and one breakfast event per year, staggered in spring and summer. Working with the Chamber, there was an attempt to get Governor McCrory down in lieu of the summit but that didn't work out. The next event would be the breakfast with the Mayor in late August or September – it's up to EDAC to decide what to do next.

Mr. Jones said EDAC should continue to offer both events. There are two good ways for businesses to learn and make their voices heard. He noted that attendance for the breakfasts changes from event to event. Ms. Martin said the breakfast she attended last was interesting because it piqued people's interest in running for the Board of Commissioners.

Ms. Whitley suggested advertising it to all residents. Mr. Jones noted that the premise is economic development and it's geared toward businesses, so it's normally advertised through the economic development newsletter and Chamber lists, among other advertising avenues.

Chairman Jamison suggested holding a summit in the fall in November after the election. Mr. Jones agreed and said a spring 2016 breakfast would work well. Mayor Taylor doesn't make it political at all but it would still be better to hold it next year.

ECONOMIC SUMMIT

Chairman Jamison suggested holding a summit in the fall and start planning for it at the next EDAC meeting. EDAC agreed by consensus.

STAFF REPORT

Mr. Justice gave a development project update. The Downtown Streetscape Master Plan is being worked on now with the contract awarded to McGill and Associates. The next small area plan will cover the East John Street corridor between 485 and the county line. Planning staff will work on that in-house. There has been some development interest in that area so the small area plan will spell out what type of development the town is looking for there. There was a public hearing for the proposed 312-unit Monroe Road apartment complex recently. It's fairly controversial and there is a valid protest petition in place. The application goes back to the Board of Commissioners in June.

Mr. Martin noted that there have been lots of news about what's going on at Providence Road, which is not actually far away from East John Street. It will be important to set the town's expectations for that area high and not accept too little in terms of development plans. He suggested getting input from quality developers such as Childress Klein and Lincoln Harris. He also said he believes the town is at the point of having too many apartments at this time. Mr. Query said he wasn't sure there are too many but perhaps they all aren't in the best locations. He said apartments need to be placed in locations that would allow pedestrian activity, particularly downtown. Mr. Urban noted that it is a goal of the Four Town Alliance to work on the adjacent border areas and the small area plan will tie into that.

Mr. Justice noted that an Administrative Amendment was approved for the historic McEwen-Moore house at the Royal Park rehabilitation center location. It grants them a one-year extension to find a tenant for that house or use it as their own office space. A contract has been awarded by Mecklenburg County for phase two of the Sportsplex. Work will start soon and there will be a fifteen-month construction timeline.

Weaver, Bennett and Bland has completed their façade work and looks good – that was the last facade grant approved. Since the inception of the Downtown Façade Grant Program in 2011, the Town has approved six façade grants. Five of them were acted upon by the applicants. Of the five that were completed, the Town spent \$17,000 total and spurred about \$45,000 in private investment. People are being incented to make improvements to their properties. The proposed town budget for the next fiscal year includes \$20,000 for EDAC and \$5,000 for the Alliance. In the \$20,000 is included the Downtown Façade Grant Program. EDAC has generally allocated \$7,500 for grants; this number is flexible so if there is a lot of interest that could change. The public hearing for this budget is May 26th.

The Board has approved five additional wayfinding signs to point into the downtown area. Staff is working on obtaining DOT approval on their placement. The business kiosks are part of this phase – these will be 24-square foot signs that can be placed in downtown or the ENT district at the sportsplex. Two locations in downtown are being worked on now – on Matthews Station Street near Thai Taste and on North Trade Street at the old ATM kiosk near Café 157.

EDAC had talked about ways to offer information at the Sportsplex. There is a software solution for an informational system that is being reviewed now. It could be a kiosk or just a TV monitor with a static or interactive display. Staff is currently demoing a particular program at the Community Center.

Regarding road projects: Buckley Way – the connector between John Street and Charles Street - will be finished by December. South Trade Street is on track to finish by March 2016. The Matthews-Mint Hill Road and Idlewild roundabout has been pushed back by the DOT until the summer of 2016 but the Matthews-Mint Hill Road superstreet from Butler High School to the Phillips Road intersection is on track for the next fiscal year. It will tie into the roundabout project when that is done. The Campus Ridge Road extension, which will bring Campus Ridge Road over to East John Street, and which used to be known as McKee segment B, will be funded in the next fiscal year.

MISCELLANEOUS

Mr. Martin noted that real estate submarkets often include Matthews in the *Crown Point* submarket, and this generally is not a positive thing for Matthews. Chairman Jamison explained that the areas and subareas can't be changed since the data is dictated and sold by the entities that use it.

Mr. Brooks spoke of the Knight Cities challenge. This group gives away grants for economic development and urbanization projects. A number of grants were awarded in Charlotte last year. This could be a way for some economic development projects to get done in town. More information can be found at their website at knightcities.org.

Mr. Jones spoke about other boards and committees and suggested that it would be useful for EDAC members to learn more about what these other committees do as well as discuss what EDAC does. Perhaps there are opportunities for economic development that EDAC doesn't currently know about. Mr. Brooks noted there are Chairs on each committee – an email discussion may be easier to deal with than an in-person meeting. Mr. Urban suggested reading meeting minutes and then supplementing that with information on mission statements and goals from each of the chairs. He also suggested that EDAC should become more involved with the Four Town Alliance. EDAC could review the Alliance's short, mid and long-term goals and see if there are any that EDAC members could take on. Chairman Jamison suggested sending an EDAC representative to each committee to report back on their activities.

Ms. Whitley suggested inviting representatives from the larger companies in town, like Harris Teeter or the hospital, to keep information flowing between EDAC and those organizations.

ADJOURNMENT

Motion by Mr. Jones to adjourn. Seconded by Mr. Klein and unanimously approved. The meeting adjourned at 8:25 am.

Respectfully submitted,

Lori Canapinno
Town Clerk

MINUTES
SPECIAL BOARD OF COMMISSIONERS MEETING
JORDAN ROOM, MATTHEWS TOWN HALL
SEPTEMBER 14, 2015 – 5:30 PM

PRESENT: Mayor James Taylor; Mayor Pro Tem Kress Query; Commissioners George Fossett, John Higdon, Chris Melton, Jeff Miller and John Ross; Town Attorney Charles Buckley; Town Manager Hazen Blodgett; Assistant Town Manager Jamie Justice; Communications Director Jen Thompson; Town Clerk Lori Canapinno

ALSO PRESENT: Levine Senior Center Board of Directors President Roland Bibeau; Executive Director Dahn Jenkins

The Board met for discussion on the Levine Senior Center (LSC). Board of Directors President Roland Bibeau and Executive Director Dahn Jenkins discussed the LSC's financial status, explaining that financial challenges have caused the Board of Directors to seek partnerships for additional funding. The Town, among other organizations, is being asked to support the LSC. The most significant financial burden is the property's monthly mortgage payment. If the Town could relieve that pressure - by paying off the mortgage or purchasing the property - the center could continue to operate and perform its needed activities. The center is viable and profitable from an operations standpoint.

Discussion ensued regarding the Town's possible options. The Board directed Town Manager Hazen Blodgett and staff to move forward and perform due diligence, gather information regarding the Town's options and review the LSC's financial and facility documents for further discussion on October 12.

MINUTES
BOARD OF COMMISSIONERS MEETING
HOOD ROOM, MATTHEWS TOWN HALL
SEPTEMBER 14, 2015 - 7:00 PM

PRESENT: Mayor James Taylor; Mayor Pro Tem Kress Query; Commissioners George Fossett, John Higdon, Chris Melton, Jeff Miller and John Ross; Town Attorney Charles Buckley; Assistant Town Manager Jamie Justice; Town Clerk Lori Canapinno

ALSO PRESENT: Parks, Recreation and Cultural Resources Director Corey King; Public Works Director CJ O'Neill; Planning Director Kathi Ingrish; Senior Planner Jay Camp; Planning Board members Chair Steve Lee, Members Barbara Dement, Mike Ham, Gary Turner and Eric Welsh

REGULAR MEETING CALLED TO ORDER

Mayor Taylor called the meeting to order at 7:00 pm.

INVOCATION

Reverend Larry Whitley rendered an invocation.

PLEDGE OF ALLEGIANCE

Members of the Fire & EMS Department Honor Guard presented the colors and led the audience in the pledge.

ITEMS TO BE ADDED TO THE AGENDA

None

RECOGNITION OF EMPLOYEE OF THE YEAR JIMMY MENGEL

Mayor Taylor recognized Fire & EMS member Jimmy Mengel. He initiated a reading program with students at Crown Point Elementary School. The program encourages children to read books, and the students collectively read more than 1,600 hours. Top readers won the chance to ride fire trucks to school. Marybeth Kubinski, Special Events Facilitator at Crown Point Elementary, spoke of the students' excitement about the program and how they look forward to continuing it. It will continue on a quarterly basis.

Mayor Taylor noted that it's a tremendous program and he thanked Mr. Mengel for his work.

RECESS REGULAR MEETING FOR PUBLIC HEARING ON PETITION TO AMEND THE ZONING ORDINANCE OF THE TOWN OF MATTHEWS

Motion by Mr. Melton to recess the regular meeting for a public hearing. The motion was seconded by Mr. Ross and unanimously approved.

Planning Director Kathi Ingrish introduced members of the Planning Board in attendance: Chair Steve Lee, Members Barbara Dement, Mike Ham, Gary Turner and Eric Welsh.

Application 2015-631/PetSuites: To change the zoning from B-H to B-D(CD) on that certain zoning district located at 11325 Independence Boulevard and being property belonging to Armors, Inc., and further being designated as Tax Parcel 215-101-03, to allow for a commercial kennel.

Senior Planner Jay Camp summarized the proposal. This approximately three acre site sits along Moore Road just behind Pizza Hut. It is currently zoned B-H and the applicant seeks to rezone it to B-D(CD) for a commercial animal clinic. This hearing was continued from August 10. There were some items of concern which have since been addressed: the outdoor kennels/runs are about 200-250 feet from the nearest apartment buildings across the street. Clarification was added so the animals can be located outdoors only between the hours of 6:30 am and 8:00 pm. A note was added which states that Highway 74 access may be eliminated in the future. Trash pickup is limited to between the hours of 7:00 am and 6:00 pm. A proposed property line between the subject site and the adjacent feed store needs to be finalized. The applicants are still working on the property line issue. Finally, the applicants have proposed extending the privacy fence along the outdoor run area to the front of the dumpster to further screen that area.

Outstanding items include the following: a note should be added to clarify that the proposed new lot line with the feed store will be added within a certain timeframe after completion of the zoning action to ensure the subdivision

takes place so that the area is in conformance; the site plan should be clarified to indicate the portion of the site that will be sold to the feed store will retain its B-H zoning; a note should be added to clarify how the owner will handle the encroachment of the parking spaces on the north side of the site; curb and gutter should be provided along Moore Road per minor thoroughfare design standards; and the site plan should be revised to indicate an eight foot planting strip with a five foot right of way dedication rather than a thirteen foot planting strip as it is currently depicted.

A question was raised at the last meeting regarding the building materials used. The applicant has proposed to replace the stone water table at the bottom of the building with masonry or brick.

Applicant representative Mark Fee, 3721 Ivy Hills Boulevard, Cincinnati, Ohio, addressed the Board. He has spoken to the client and architect and explored options and they determined it would be best to place a 3.5 foot tall brick wainscoting on the bottom of three sides of the building. The fourth side is rear of the building and is screened by a seven foot privacy fence. The look and feel of the building is very important to the client, and while they're open to minor modifications they really want to keep the white building with the green roof as depicted in the application. The metal is a reverse panel that gives it a board and batten look. It's a nice quality finish. The metal is more durable and looks great and holds up much better with the amount of cleaning and hosing that occurs in this type of facility.

Mr. Melton asked if the applicant has a full understanding of the plans to eliminate Highway 74 access in the future. Mr. Fee stated they have spoken to staff and NCDOT and the client understands the issue. There is an alternative access point to the site.

Mr. Query said he'd prefer at least 60% brick and said metal buildings don't stand up to the test of time like brick or masonry buildings. Mr. Fee noted that there is a lot of maintenance, washing and hosing that occurs both inside and outside the building and the metal structure holds up much better in those circumstances. Mr. Query stressed his preference for a cementitious product on the building because it will hold up better and asked the applicant to reconsider that.

Mr. Higdon said he didn't object to it but the 3.5 foot tall wainscoting looks odd to him. Mr. Melton asked about the cupolas and Mr. Fee explained they're part of the company's newest design. They're clear glass windows with a small light inside.

Mayor Taylor opened the floor to public comment. No one spoke in favor of or opposition to this application. The application will be reviewed by the Planning Board on September 22 and will come back to the Board of Commissioners on October 12.

Application 2015-633/Windsor Professional Center: To change the zoning classification from Conditional to O(CD) on that certain property designated as 9701 and 9709 and 9715 Northeast Parkway and further being designated as Tax Parcels 193-431-25, 31, 32, 33, 34, 35, 36, 37 & 38.

Mayor Taylor noted the requirement for Commissioners Query and Fossett to be excused since they both have an interest in property that is part of this application. Motion by Mr. Higdon to excuse Commissioners Query and Fossett due to their conflicts. The motion was seconded by Mr. Ross and unanimously approved.

Mr. Camp explained that the site is currently zoned Conditional. It is the Town's policy to rezone these old Conditionally-zoned sites to current zoning categories and staff has been working with the property owner for some time to get this done. The applicant is also proposing two additional buildings and staff is supportive of the request. The site was last rezoned in 2003 and was zoned for up to 30,000 square feet of office space. Only two buildings were built and the owner proposes two additional building pads.

Due to parking requirements, up to 26,400 square feet of the total area of the six buildings can be devoted to medical office space. The applicant proposes all uses within the Office district as allowed. The primary building exterior would be brick and utilities would be screened from view along Northeast Parkway.

Mr. Camp noted an outstanding issue: the PCO concept plan approval will be required prior to the Board of Commissioner's decision. He explained that a previous issue regarding windows and gables has been corrected with the applicant's new building elevation which shows full sized windows and gable structures to match the two buildings on the frontage.

The existing vegetative buffer behind the existing buildings will be replicated with a thirty foot undisturbed buffer for the new structures. The existing storm water pond will be resized to accommodate the new buildings.

Mr. Ross asked about the plan for only one driveway and questioned if there would be any trouble with police or fire access. Mr. Camp said it is really the only possible access and that there were no concerns received from staff regarding public safety issues. He noted that the Town prefers as few curb cuts as possible. Mayor Taylor agreed, explaining that the Board intentionally limited the site to one shared driveway during the last rezoning action in the early 2000s. Mayor Taylor asked if the new building was intentionally placed closer to the road front. Mr. Camp said it is a little closer but it does meet the required thirty foot setback for the Office zoning designation.

Applicant representative Tameka McCleary, 1106 Austin Hills Drive, Charlotte addressed the Board. She works on behalf of the Carolinas Metro Realty, the HOA management firm for this community. The turn in the market allows for the potential addition of two buildings. They believe the proposed buildings will fall in line with what is already in place and there will be minimal impact to the neighboring communities.

Planning Board Chair Steve Lee asked if changes in signage were proposed. Ms. McCleary said they will probably address that in the future but they need to get through the rezoning application first.

Mr. Melton noted the condition regarding utilities being screened from view and requested that the HVAC/air conditioning equipment to be painted the same color as the adjacent brick so they blend in and Ms. McCleary agreed to that. Mr. Miller said he didn't want to essentially stare at utilities or air conditioning units and Ms. McCleary agreed. Mayor Taylor asked where the utility units be located and Ms. McCleary said they'd be the same as the existing buildings – on the side facing Northeast Parkway. They'd be painted to blend in and then screened with trees.

Mayor Taylor asked about uses in the Office district, saying he'd like to keep consistent with the existing buildings. If any uses have been struck for those he'd like the applicant to replicate that for the proposed structures.

Mayor Taylor opened the floor to public comment. John Urban. 2523 Macie Glen Court, Matthews asked if it would be possible to ask the applicant to paint the existing buildings but Town Attorney Charles Buckley explained that was outside the scope of the rezoning application.

The application will be reviewed by the Planning Board on September 22 and will come back to the Board of Commissioners on October 12.

Motion by Mr. Ross to readmit Commissioners Query and Fossett to the meeting. The motion was seconded by Mr. Melton and unanimously approved.

Application 2015-634/Christ Covenant Church: To change the zoning classification from R-15 to R/I on that certain property designated as 419 Covenant Church Lane, being property belonging to Christ Covenant Church and further being designated as Tax Parcel 227-026-05.

Mr. Camp explained this site is zoned R-15 and the request is to rezone it to straight R/I with no conditions. The site is 1.13 acres and technically does not have right of way frontage, just the Town's community garden.

Mr. Camp noted there had been some questions raised about construction activity on site. This is part of the Christ Covenant Church campus and there are several ongoing construction projects which have already been approved by staff.

Applicant representative Brian Schoeck of Johnston, Allison and Hord, PA, 1065 East Morehead Street, Charlotte addressed the Board. He further elaborated on the previously-approved construction and explained that the rezoning application has nothing to do with the construction activity. Town Manager Hazen Blodgett clarified that there had been some concerns raised regarding land disturbing activity but that it was an internal communication matter and the applicants have not done anything improper.

Mayor Taylor opened the floor to public comment. No one spoke in favor of or opposition to this application. The application will be reviewed by the Planning Board on September 22 and will come back to the Board of Commissioners on October 12.

RECONVENE REGULAR MEETING

Motion by Mr. Query to reconvene the regular meeting. The motion was seconded by Mr. Ross and unanimously approved.

PLANNING AND DEVELOPMENT BUSINESS

REPORT FROM PLANNING BOARD

Minutes from the August 18, 2015 Planning Board meeting were submitted (Exhibit #1 hereby referenced and made a part of these minutes).

PUBLIC COMMENT

None

CONSENT AGENDA

- A. Approve Minutes of the August 24, 2015 Meeting**
- B. Endorse Constitution Week Proclamation**
- C. Approve Request to Solicit Donations on Behalf of the Muscular Dystrophy Association**
- D. Approve Tax Refunds**
- E. Accept Zoning Applications and Schedule Public Hearing Dates as Follows:**
 - 1) 2015-635, Matthews Center Associates/Pike Nursery; Devore Lane off Northeast Parkway and NC51, from O(CD) to B-1(CD); Set Public Hearing for November 9, 2015**
 - 2) 2015-636, W Browning; 608 Lakenheath Lane, from R-20 to R-15; Set Public Hearing For October 12, 2015**
 - 3) 2015-637, J Carmichael; Text Amendment to clarify Building Bulk and Massing in Downtown at 155.504.1.C.3.b; Set Public Hearing for October 12, 2015**

4) 2015-638, F Williams; Text Amendment to allow reduced side yards in I-1 District at 155.604.2; Set Public Hearing for October 12, 2015

Motion by Mr. Miller to approve consent agenda items A through E4. The motion was seconded by Mr. Melton and unanimously approved.

UNFINISHED BUSINESS

DISCUSS COMMUNITY GARDEN IN PARK AT HIGHWAY 51

Parks, Recreation and Cultural Resources Director Corey King explained that an item from the 2015 Planning Conference to do list was the implementation of another community garden by the spring of 2016 at the future park at Highway 51. The question has been raised regarding the desire to move forward with a master site plan for the future park; staff would like the Board to clarify if it would like to move forward with the garden before the site plan has been completed.

Mr. Miller prefers option 1 – to construct the community garden by spring of 2016 with the knowledge that it may need to be relocated once the master park plan is instituted. He suggested that staff expertise could be used to site the garden as best possible with the current site conditions. Mr. Melton agreed, saying that there is a need for the garden now while the master plan is being worked out. It would be a waste to let the land sit unused in the meantime. Mr. Higdon agreed and added that he hopes the garden can be located properly now so it doesn't have to be relocated in the future. The master plan could be built around the garden. Mr. Ross agreed and suggested starting the garden and revising the master plan simultaneously with internal expertise to refine the existing plan into something that is more appropriate. More community meetings and public input could be requested if necessary. Mr. King noted that the existing master plan did incorporate public input and can be used as a base for further refinement.

Mayor Taylor asked about current demand for community garden space and Mr. King explained there are currently eight residents on the waiting list. Mayor Taylor agreed with previous comments about not moving the garden in the future, and said it would be acceptable if that mean it might take more time to find the right location.

There was some discussion of the options. Mr. Query expressed concern about the location, saying that it would be better for the garden to be visible from the road. Mayor Taylor expressed concern about placement of the garden too close to the neighboring homes. He said the Board should have final say on the garden placement.

Motion by Mr. Miller to move forward with option 1 to construct a community garden within the future park at Highway 51, and for staff to bring back a conceptual drawing with details on potential locations, parking, number of garden parcels, etc. for final approval by the Board on October 12. The motion was seconded by Mr. Melton and unanimously approved.

NEW BUSINESS

CONSIDER CHANGES TO DISCHARGE OF FIREARMS ORDINANCE

Police Chief Rob Hunter explained that from time to time there are questions about this process, so the Board is being asked if it wishes to change the ordinance in any way. The ordinance was changed to include the permit requirement for the discharge of bows and arrows in 2009. Prior to that date, the last application had been received 22 or 23 years before. Since then, the Town has received 6-8 permit applications annually. Not all of

them rise to the level of Board review due to staff concerns with safety on the proposed site. When staff prepares these applications for Board consideration, they review whether or not the discharge can be done safely under the constraints indicated by the department. Staff recognizes the possibility that people could discharge outside of the listed conditions, which would be a violation of the ordinance.

There are always questions about safety and the purpose of the permits that are issued. Although that is not a factor in the Board's ultimate decision, it is known that some are for hunting, some for target practice and some for both. The Chief noted that target practice probably happens in town more often than staff is aware, and they will be more diligent about communicating the ordinance requirements to citizens to ensure people are aware of the requirements.

There are four possible options: 1) the ordinance is not changed and the Board reviews each application on a case by case basis; 2) permit issuance is returned to the discretion of the Police Chief; 3) remove "bows and arrows" from the definition of "firearm," which would mean that the discharge of bows and arrows would be unregulated; 4) prohibit the discharge of all firearms, including bows and arrows, within town limits.

Mr. Miller said one of the main arguments he's heard for culling the herd is the danger of car wrecks due to deer hits. He said bows and arrows are less accurate and less lethal than hunting with guns so the animal can run for some distance, and noted that many locations in the Town of Matthews recently earned the distinction of "Certified Wildlife Habitat" from the National Wildlife Federation. He finds it ironic that there are so many certified wildlife habitats and yet people are killing deer. He prefers leaving the ordinance and process unchanged. Mayor Taylor noted that the Board has no discretion over the issue of hunting, only over the discharge of the firearm.

Mr. Ross said he understands the strong feelings on both sides of the issue and understands the Police staff's qualifications in reviewing the applications. He would be comfortable allowing staff to handle the applications with an exception clause relating to highly-dense neighborhoods. He would want the Board of Commissioners to review any application in which the activity would take place in dense neighborhoods and suggested the use of zoning designations as the guide. Mr. Fossett said he would be comfortable with staff review, and added a suggestion for a review by the manager or Town Board if the Police Department felt it necessary.

Mr. Higdon said the use of hunting as a deer population control mechanism is not useful, particularly with only 6-8 permits issues per year. He also noted that some applications have been vetted by the Police Department and recommended for approval but were ultimately denied by the Board due to safety concerns. The Board has approved some applications that he believes were unsafe, like the location close to the highway where an injured deer could possibly run out onto the highway. He prefers leaving the application process within the purview of the Board.

Mr. Query said the Board should rely on staff to know what they're doing and the process should be returned to staff. Mr. Melton agreed and said he had no problem entrusting the Chief and designated staff to make these decisions.

Mr. Buckley suggested an alternative – let the decision revert to staff and institute a right of appeal to the Board for those who were denied. Mr. Miller explained that he's more concerned with the approvals than the denials. There's not much available land for this type of activity and he doesn't think anyone should discharge firearms in a town of 30,000 people with roads, greenways, walkways and neighbors nearby. Mr. Ross said the Board shouldn't curtail someone's Constitutional rights if the experts have agreed that it's a safe endeavor.

Mayor Taylor said he had complete confidence in the Police Department experts and supports the option to revert the application process back to the Police Department.

Motion by Mr. Query to amend the ordinance to return the permit issuance discretion to the Police Chief or his designee, and for staff to bring a draft revised ordinance back to the Board for vote on September 28. The motion was seconded by Mr. Melton.

Mr. Higdon explained he can't support the motion since the Board has denied a few applications that had been stated as acceptable by the Police Department, and he prefers having the applications reviewed multiple people.

The motion passed 5-2 with Taylor, Query, Fossett, Melton and Ross in favor and Higdon and Miller in opposition.

CONSIDER ISSUANCE OF DISCHARGE OF FIREARMS PERMIT FOR BOW AND ARROW UPON THE PROPERTY LOCATED AT 101 CHARING CROSS DRIVE

Chief Hunter reviewed the application for discharge of firearm (bow and arrow) at 101 Charing Cross Drive. The applicant has received permits for the past several years with no reported incidents or complaints. Staff has determined the activity can be performed safely with the conditions listed in the memo.

Motion by Mr. Ross to approve the discharge of firearms permit for Ronald Williams upon his property at 101 Charing Cross Drive under the conditions and restrictions noted within the memo from Chief Hunter dated September 9, 2015, for the period of time of today through January 1, 2016.

Ross motion to approve firearms permit with period today through January 1, 2016. The motion was seconded by Mr. Query and unanimously approved.

MAYOR'S REPORT

Mayor Taylor reported on Matthews Alive, saying it was the best one yet. He thanked all for their participation. He also noted the ribbon cutting for the electric car charging station at Matthews Station Street will be held tomorrow.

ATTORNEY'S REPORT

Mr. Buckley spoke of the action regarding the discharge of firearms ordinance revision, noting the need for a right of appeal to the Board of Commissioners. Without that there could be a constitutional claim regarding individual rights.

Mr. Query amended the motion to amend the ordinance to return the permit issuance discretion to the Police Chief or his designee, and for staff to bring a draft revised ordinance back to the Board for vote on September 28, to include a provision for appeals to the Board of Commissioners. The amended motion was seconded by Mr. Melton and passed 6-1 with Taylor, Query, Fossett, Melton, Miller and Ross in favor and Higdon in opposition.

TOWN MANAGER'S REPORT

Mr. Blodgett discussed a meeting he attended with Charlotte Water and Union County Water and Sewer. There are two areas in town south of 485 that experience water and sewer service issues. Due to fall lines, gravity and elevation issues it would be better for some Matthews properties to be served by Union County. Charlotte Water said it's reasonable. If the Board agrees, Mr. Blodgett can contact Union County Water and Sewer about providing water and sewer service to Matthews residents in the affected area. By consensus the Board directed the manager to move forward and contact Union County Water and Sewer about this.

Mr. Blodgett then discussed an area with no sewer service at all, explaining that it would be very expensive for these residents to get serviced by Charlotte Water. They too would benefit from being serviced by Union County Water and Sewer. There would be no financial impact to the Town and Union County would use their extension policy.

Mr. Query discussed agreements made with Charlotte Water in previous years regarding the Town's commitment to the provision of service. Discussion ensued regarding 1984 and 1994 agreements and bonds, and the potential responsibility of Charlotte Water to provide lines at no charge in certain circumstances. Mr. Blodgett and Mr. Buckley will review the issue and bring information back to the Board on September 28.

MISCELLANEOUS

Mr. Miller noted seeing a lot of muddy orange water in the creek near his home and questioned its source. Mr. Blodgett explained that Mecklenburg County Stormwater has been contacted and should have some information soon.

Mr. Ross asked about water pressure in fire hydrants in Matthews Plantation and Chief Hunter explained that Charlotte Water has fixed the issue.

Mr. Ross noted a student in the audience. Boy Scout Aiden Fox of Troop 159 spoke about his Eagle Scout project and his work toward the Citizenship in the Community merit badge.

ADJOURNMENT

Motion by Mr. Melton to adjourn. The motion was seconded by Mr. Ross and unanimously approved. The meeting adjourned at 9:14 pm.

Respectfully submitted,

Lori Canapinno
Town Clerk

PROCLAMATION

IN RECOGNITION OF QUIT TOBACCO WEEK 2015

WHEREAS, tobacco use and secondhand smoke exposure are the leading preventable causes of illness and premature death in the Town of Matthews, in Mecklenburg County, in North Carolina and the nation; and

WHEREAS, tobacco use is the number one cause of many chronic illnesses such as heart disease, stroke and at least thirteen types of cancer; and

WHEREAS, in 2010 the United States Surgeon General determined that there is no safe level of exposure to tobacco smoke; any exposure to tobacco smoke, even an occasional cigarette or exposure to secondhand smoke is harmful; and

WHEREAS, children are more likely to have lung problems, ear infections and severe asthma from being around tobacco smoke and more than 40 percent of children who go to emergency room for asthma episodes live with a smoker; and

WHEREAS, smoking is a significant drain on the local economy and government budgets, including \$3.8 billion in healthcare costs in North Carolina alone; and

WHEREAS, the average smoker in North Carolina purchases 345 packs of cigarettes a year, at an average price of \$4.66 per pack, for a total of \$1,620 per year, not including the costs associated with lost productivity and medical costs; and

WHEREAS, 60% of North Carolinians who smoke have made at least one quit attempt in the past year; and

WHEREAS, the Town of Matthews supports employees and residents who want to quit smoking and using tobacco and encourages them to talk to their health care provider about quitting, ask about appropriate services available through their health insurance plan, and to use the free quit support services of the *QuitlineNC* at 1-800-QUIT-NOW (1-800-784-8669); and

WHEREAS, the Town of Matthews recognizes, along with other community, civic, health and business partners, that linking residents to tobacco cessation services can reduce our community tobacco use rates which will improve health and enhance the livability of our community.

NOW, THEREFORE I, James P. Taylor, Mayor of the Town of Matthews do hereby proclaim October 5-9, 2015 to be **Quit Tobacco Week** in Matthews and encourage all residents to participate in the *Quit to Win NC* campaign and urge tobacco users to talk to their healthcare provider or quit coaches at 1-800-Quit-Now (1-800-785-8669) about choosing a tobacco-free lifestyle.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Town of Matthews to be affixed this 23rd day of September, 2015.

Mayor James P. Taylor

MEMORANDUM

To: Mayor and Board of Commissioners
From: Shana Robertson, Finance Department
CC: Hazen Blodgett, Town Manager
Date: September 28, 2015
Re: Tax Refunds

The Interlocal Agreement between Mecklenburg County and the Town of Matthews states they bill and collect the Ad Valorem taxes for Matthews. Upon collection, the County remits those to the Town. Matthews is responsible for issuing the refund if an adjustment occurs on the tax bill after the payment has been received. Refunds are issued for various reasons.

Mecklenburg County Tax Office has submitted the attached list of taxpayers for refunds. The list reflects the tax year, taxpayer, location, adjustment made and reason for adjustment, along with the refund amount. G.S. 105 requires that tax refunds or releases shall be approved by the governing body.

These reports reflect tax appeals, settlements, and adjustments made, as received from the Mecklenburg County Tax Office.

Total returns: \$24,326.99

Recommendation: The Mayor and Board of Commissioners approve the tax refunds.

Bill Number	Parcel	Source	BOC Month	Type	Adjustment	Adjustment Reason	Date of	Refund Recipient	Address Line 1	Address Line 2	City	State	Zip Code	Payment Date	Total Refund	Int R pd by
000193233-2012-2013-0000-00	1931301	1931301	9/1/2014	REI	452167	S.362 Adjustment	7/5/2015	KRUCKENBERG, DAVID R LIVING TRUST	2433 LAKEVIEW CIRCLE		MATTHEWS	NC	28105	1/8/2013	0.60	0.07
000193233-2012-2013-0000-00	1931303	1931303	9/1/2014	REI	234529	S.362 Adjustment	11/15/2014	KRUCKENBERG, DAVID R LIVING TRUST	2433 LAKEVIEW CIRCLE		MATTHEWS	NC	28105	1/8/2013	0.60	0.08
000193233-2013-2013-0000-00	1931303	1931303	9/1/2014	REI	220930	S.362 Adjustment	11/8/2014	KRUCKENBERG, DAVID R LIVING TRUST	2433 LAKEVIEW CIRCLE		MATTHEWS	NC	28105	1/7/2014	0.63	0.06
000193233-2014-2014-0000-00	1931303	1931303	9/1/2014	REI	224458	S.362 Adjustment	11/8/2014	KRUCKENBERG, DAVID R LIVING TRUST	2433 LAKEVIEW CIRCLE		MATTHEWS	NC	28105	1/6/2015	0.63	0.02
000193240-2011-2011-0000-00	1931413	1931413	9/1/2014	REI	452167	S.362 Adjustment	7/5/2015	AMERA, SHEREEN	3417 FAIRFAX WOODS DR		MATTHEWS	NC	28105	1/6/2015	94.58	112.83
000193248-2012-2012-0000-00	1931413	1931413	9/1/2014	REI	452372	S.362 Adjustment	7/5/2015	AMERA, SHEREEN	3417 FAIRFAX WOODS DR		MATTHEWS	NC	28105	1/8/2013	94.58	17.85
000193248-2013-2013-0000-00	1931413	1931413	9/1/2014	REI	452463	S.362 Adjustment	7/5/2015	AMERA, SHEREEN	3417 FAIRFAX WOODS DR		MATTHEWS	NC	28105	1/7/2014	99.70	8.04
000193248-2014-2014-0000-00	1931413	1931413	9/1/2014	REI	452530	S.362 Adjustment	7/5/2015	AMERA, SHEREEN	3417 FAIRFAX WOODS DR		MATTHEWS	NC	28105	1/6/2015	99.70	3.77
000193249-2011-2011-0000-00	1931414	1931414	9/1/2014	REI	284096	S.362 Adjustment	12/26/2014	HOLMES, PAUL	PO BOX 150160		ATLANTA	GA	30315	1/6/2015	98.31	116.79
000193249-2012-2012-0000-00	1931414	1931414	9/1/2014	REI	284096	S.362 Adjustment	12/26/2014	HOLMES, PAUL	PO BOX 150160		ATLANTA	GA	30315	1/7/2014	103.19	9.05
000193249-2013-2013-0000-00	1931414	1931414	9/1/2014	REI	452531	S.362 Adjustment	7/5/2015	HOLMES, PAUL	PO BOX 150160		ATLANTA	GA	30315	1/6/2015	103.19	3.00
000193250-2011-2011-0000-00	1931414	1931414	9/1/2014	REI	452176	S.362 Adjustment	7/5/2015	POTTS, MELISSA KAY	340 QUIET HILLS DRIVE		FLATWOOD	KY	41139	1/8/2012	95.29	17.91
000193250-2012-2012-0000-00	1931414	1931414	9/1/2014	REI	452376	S.362 Adjustment	11/5/2015	POTTS, MELISSA KAY	340 QUIET HILLS DRIVE		FLATWOOD	KY	41139	1/7/2014	100.01	8.77
000193250-2013-2013-0000-00	1931414	1931414	9/1/2014	REI	452465	S.362 Adjustment	7/5/2015	POTTS, MELISSA KAY	340 QUIET HILLS DRIVE		FLATWOOD	KY	41139	1/6/2015	100.01	3.78
000193250-2014-2014-0000-00	1931414	1931414	9/1/2014	REI	452532	S.362 Adjustment	7/5/2015	PESA THOMIR J	2208 CANDLELIGHT WOODS DR		MATTHEWS	NC	28105	1/6/2015	95.89	10.72
000193252-2011-2011-0000-00	19314209	19314209	9/1/2014	REI	452183	S.362 Adjustment	7/5/2015	ZALINOV, TATYANA	512 CHADMORE SOUTH DR		CHARLOTTE	NC	28270	1/6/2012	95.29	13.91
000193252-2012-2012-0000-00	19314209	19314209	9/1/2014	REI	452379	S.362 Adjustment	7/5/2015	BELLAMY, PERRY	2211 CANDLELIGHT WOODS DR		MATTHEWS	NC	28105	1/8/2013	95.81	13.19
000193252-2013-2013-0000-00	19314209	19314209	9/1/2014	REI	239343	S.362 Adjustment	11/22/2014	BELLAMY, PERRY	2211 CANDLELIGHT WOODS DR		MATTHEWS	NC	28105	1/7/2014	100.65	8.82
000193252-2014-2014-0000-00	19314209	19314209	9/1/2014	REI	239680	S.362 Adjustment	11/22/2014	BELLAMY, PERRY	2211 CANDLELIGHT WOODS DR		MATTHEWS	NC	28105	1/6/2015	100.65	3.81
0001932805-2011-2011-0000-00	19320209	19320209	9/1/2014	REI	284121	S.362 Adjustment	12/26/2014	SIMERLY, CLYDE H	1118 W CROSS ST		ANDERSON	SC	29211	1/6/2012	39.02	7.33
0001932805-2012-2012-0000-00	19320209	19320209	9/1/2014	REI	284122	S.362 Adjustment	12/26/2014	SIMERLY, CLYDE H	1118 W CROSS ST		ANDERSON	SC	29211	1/8/2013	37.21	5.12
0001932805-2013-2013-0000-00	19320209	19320209	9/1/2014	REI	284123	S.362 Adjustment	12/26/2014	SIMERLY, CLYDE H	1118 W CROSS ST		ANDERSON	SC	29211	1/13/2014	39.87	3.46
0001932805-2014-2014-0000-00	19320209	19320209	9/1/2014	REI	465371	S.362 Adjustment	7/19/2015	KOCH, NICOLLE P	612 FENCE POST LN		MATTHEWS	NC	28105	1/6/2012	0.30	0.06
0001932806-2011-2011-0000-00	19333213	19333213	11/1/2014	REI	465372	S.362 Adjustment	7/19/2015	KOCH, NICOLLE P	612 FENCE POST LN		MATTHEWS	NC	28105	1/8/2013	0.30	0.04
0001932806-2012-2012-0000-00	19333213	19333213	11/1/2014	REI	465373	S.362 Adjustment	7/19/2015	KOCH, NICOLLE P	612 FENCE POST LN		MATTHEWS	NC	28105	1/6/2012	0.31	0.35
0001932806-2013-2013-0000-00	19333213	19333213	11/1/2014	REI	295112	S.362 Adjustment	1/10/2015	KOCH, NICOLLE P	612 FENCE POST LN		MATTHEWS	NC	28105	1/6/2015	0.32	0.11
0001932806-2014-2014-0000-00	19333213	19333213	9/1/2014	REI	218930	S.362 Adjustment	11/8/2014	ADAIR, C LIKE	2724 PHILLIPS WOODS LN		MATTHEWS	NC	28105	1/6/2012	13.62	2.56
0001932806-2014-2014-0000-01	19333338	19333338	9/1/2014	REI	240485	S.362 Adjustment	11/30/2014	ADAIR, C LIKE	2724 PHILLIPS WOODS LN		MATTHEWS	NC	28105	1/8/2013	13.62	1.87
0001932806-2014-2014-0000-02	19333338	19333338	9/1/2014	REI	272498	S.362 Adjustment	11/30/2014	GERBAMICHAEL, YOHANNES	1330 COCHRANE WOODS LANE		MATTHEWS	NC	28105	1/6/2012	14.29	1.25
0001932806-2014-2014-0000-03	19333338	19333338	9/1/2014	REI	218931	S.362 Adjustment	11/8/2014	GRAHAM, CHRISTOPHER J	2718 PHILLIPS WOODS LN		MATTHEWS	NC	28105	1/6/2012	14.30	2.39
0001932806-2014-2014-0000-04	19333338	19333338	9/1/2014	REI	240486	S.362 Adjustment	11/30/2014	GRAHAM, CHRISTOPHER J	2718 PHILLIPS WOODS LN		MATTHEWS	NC	28105	1/6/2012	14.50	1.70
0001932806-2014-2014-0000-05	19333338	19333338	9/1/2014	REI	220980	S.362 Adjustment	11/8/2014	GRAHAM, CHRISTOPHER J	2718 PHILLIPS WOODS LN		MATTHEWS	NC	28105	7/17/2014	15.32	0.94
0001932806-2014-2014-0000-06	19333338	19333338	9/1/2014	REI	240487	S.362 Adjustment	11/30/2014	KLINGSPOHN, MICHAEL A	2710 PHILLIPS WOODS LN		MATTHEWS	NC	28105	1/6/2012	13.61	2.56
0001932806-2014-2014-0000-07	19333340	19333340	9/1/2014	REI	240487	S.362 Adjustment	11/30/2014	KLINGSPOHN, MICHAEL A	2710 PHILLIPS WOODS LN		MATTHEWS	NC	28105	1/8/2013	13.61	1.87
0001932806-2014-2014-0000-08	19333340	19333340	9/1/2014	REI	220981	S.362 Adjustment	11/8/2014	KLINGSPOHN, MICHAEL A	2710 PHILLIPS WOODS LN		MATTHEWS	NC	28105	1/7/2014	14.29	1.25
0001932806-2014-2014-0000-09	19333343	19333343	9/1/2014	REI	218934	S.362 Adjustment	11/8/2014	MASON, CARLOS	1431 COCHRANE WOODS LN		MATTHEWS	NC	28105	1/6/2012	13.61	2.56
0001932806-2014-2014-0000-10	19333343	19333343	9/1/2014	REI	240488	S.362 Adjustment	11/30/2014	MASON, CARLOS	1431 COCHRANE WOODS LN		MATTHEWS	NC	28105	1/8/2013	13.61	1.87
0001932806-2014-2014-0000-11	19333343	19333343	9/1/2014	REI	220982	S.362 Adjustment	11/8/2014	MASON, CARLOS	1431 COCHRANE WOODS LN		MATTHEWS	NC	28105	1/6/2012	13.61	2.56
0001932806-2014-2014-0000-12	19333344	19333344	9/1/2014	REI	218935	S.362 Adjustment	11/8/2014	ATKINSON, ELEANOR	1436 COCHRANE WOODS LN		MATTHEWS	NC	28105	1/6/2012	13.61	2.56
0001932806-2014-2014-0000-13	19333344	19333344	9/1/2014	REI	240489	S.362 Adjustment	11/30/2014	ATKINSON, ELEANOR	1436 COCHRANE WOODS LN		MATTHEWS	NC	28105	1/8/2013	13.61	1.87
0001932806-2014-2014-0000-14	19333344	19333344	9/1/2014	REI	220984	S.362 Adjustment	11/8/2014	ATKINSON, ELEANOR	1436 COCHRANE WOODS LN		MATTHEWS	NC	28105	1/7/2014	14.28	1.25
0001932806-2014-2014-0000-15	19333345	19333345	9/1/2014	REI	218936	S.362 Adjustment	11/30/2014	DARRAH, DAVID A	1432 COCHRANE WOODS LN		MATTHEWS	NC	28105	1/6/2012	13.61	2.56
0001932806-2014-2014-0000-16	19333345	19333345	9/1/2014	REI	240490	S.362 Adjustment	11/30/2014	DARRAH, DAVID A	1432 COCHRANE WOODS LN		MATTHEWS	NC	28105	1/8/2013	13.61	1.87
0001932806-2014-2014-0000-17	19333345	19333345	9/1/2014	REI	220985	S.362 Adjustment	11/8/2014	DARRAH, DAVID A	1432 COCHRANE WOODS LN		MATTHEWS	NC	28105	1/7/2014	14.29	1.25
0001932806-2014-2014-0000-18	19333346	19333346	9/1/2014	REI	218937	S.362 Adjustment	11/8/2014	LI, NING	1428 COCHRANE WOODS LN		MATTHEWS	NC	28105	1/6/2012	13.61	2.56
0001932806-2014-2014-0000-19	19333346	19333346	9/1/2014	REI	240491	S.362 Adjustment	11/30/2014	LI, NING	1428 COCHRANE WOODS LN		MATTHEWS	NC	28105	1/8/2013	13.61	1.87
0001932806-2014-2014-0000-20	19333346	19333346	9/1/2014	REI	220986	S.362 Adjustment	11/8/2014	LI, NING	1428 COCHRANE WOODS LN		MATTHEWS	NC	28105	1/7/2014	14.29	1.25
0001932806-2014-2014-0000-21	19333347	19333347	9/1/2014	REI	218938	S.362 Adjustment	11/8/2014	FLYNN, FRANK	1424 COCHRANE WOODS LN		MATTHEWS	NC	28105	1/6/2012	13.61	2.56
0001932806-2014-2014-0000-22	19333347	19333347	9/1/2014	REI	240492	S.362 Adjustment	11/30/2014	FLYNN, FRANK	1424 COCHRANE WOODS LN		MATTHEWS	NC	28105	1/8/2013	13.61	1.87
0001932806-2014-2014-0000-23	19333347	19333347	9/1/2014	REI	220987	S.362 Adjustment	11/8/2014	FLYNN, FRANK	1424 COCHRANE WOODS LN		MATTHEWS	NC	28105	1/6/2012	13.61	2.56
0001932806-2014-2014-0000-24	19333349	19333349	9/1/2014	REI	218939	S.362 Adjustment	11/8/2014	PRYOR, WESLEY D	1416 COCHRANE WOODS LN		MATTHEWS	NC	28105	1/6/2012	13.61	2.56
0001932806-2014-2014-0000-25	19333349	19333349	9/1/2014	REI	240493	S.362 Adjustment	11/30/2014	PRYOR, WESLEY D	1416 COCHRANE WOODS LN		MATTHEWS	NC	28105	1/8/2013	13.61	1.87
0001932806-2014-2014-0000-26	19333349	19333349	9/1/2014	REI	220988	S.362 Adjustment	11/8/2014	PRYOR, WESLEY D	1416 COCHRANE WOODS LN		MATTHEWS	NC	28105	1/7/2014	14.28	1.25
0001932806-2014-2014-0000-27	19333353	19333353	9/1/2014	REI	218940	S.362 Adjustment	11/8/2014	GERBAMICHAEL, YOHANNES	1330 COCHRANE WOODS LANE		MATTHEWS	NC	28105	1/6/2012	13.61	2.56
0001932806-2014-2014-0000-28	19333353	19333353														

0001935063-2011-2011-0000-00	1934303	11/1/2014	REI	304294	S1 362 Adjustment	1/11/2015	RAPPE, JOHN H JR	3024 PLENTWOOD DR	MATTHEWS	NC	28105	1/6/2012	58.08	10.92	69.00
0001935063-2012-2012-0000-00	1934303	11/1/2014	REI	442846	S1 362 Adjustment	5/27/2015	RAPPE, JOHN H JR	3024 PLENTWOOD DR	MATTHEWS	NC	28105	1/8/2013	28.89	3.97	32.86
0001935063-2013-2013-0000-00	1934303	11/1/2014	REI	442846	S1 362 Adjustment	5/27/2015	RAPPE, JOHN H JR	3024 PLENTWOOD DR	MATTHEWS	NC	28105	1/6/2013	30.38	2.96	33.34
0001935063-2014-2014-0000-00	1934303	11/1/2014	REI	442846	S1 362 Adjustment	5/27/2015	RAPPE, JOHN H JR	3024 PLENTWOOD DR	MATTHEWS	NC	28105	1/6/2013	30.32	1.15	31.47
0001935064-2011-2011-0000-00	19340606	9/1/2014	REI	452216	S1 362 Adjustment	7/5/2015	ADAMS, DALE ALLEN	1001 FAIRBANKS CT	INDIAN TRAIL	NC	28079	1/6/2012	150.34	28.26	178.60
0001935064-2012-2012-0000-00	19340606	9/1/2014	REI	452216	S1 362 Adjustment	7/5/2015	ADAMS, DALE ALLEN	1001 FAIRBANKS CT	INDIAN TRAIL	NC	28079	1/8/2013	150.34	20.68	171.02
0001935064-2013-2013-0000-00	19340606	9/1/2014	REI	452216	S1 362 Adjustment	7/5/2015	ADAMS, DALE ALLEN	1001 FAIRBANKS CT	INDIAN TRAIL	NC	28079	1/6/2012	157.73	21.62	179.35
0001935064-2014-2014-0000-00	19340606	9/1/2014	REI	452537	S1 362 Adjustment	7/5/2015	GALLUCCI, JOHN P	3044 LUDMAN WAY	MATTHEWS	NC	28105	1/6/2015	157.79	13.83	163.76
0001936066-2011-2011-0000-00	19340610	9/1/2014	REI	454901	S1 362 Adjustment	7/11/2015	GRIMMETT, BILLY DONALD JR	3308 ECHO FOREST DR	MATTHEWS	NC	28105	1/6/2012	124.73	24.22	148.05
0001936066-2012-2012-0000-00	19340610	9/1/2014	REI	454938	S1 362 Adjustment	7/11/2015	GRIMMETT, BILLY DONALD JR	3308 ECHO FOREST DR	MATTHEWS	NC	28105	1/8/2013	124.63	17.14	141.77
0001936066-2013-2013-0000-00	19340610	9/1/2014	REI	454936	S1 362 Adjustment	7/11/2015	GRIMMETT, BILLY DONALD JR	3308 ECHO FOREST DR	MATTHEWS	NC	28105	1/7/2014	120.37	11.47	131.84
0001936066-2014-2014-0000-00	19340610	9/1/2014	REI	224574	S1 362 Adjustment	11/9/2014	GRIMMETT, BILLY DONALD JR	3308 ECHO FOREST DR	MATTHEWS	NC	28105	1/6/2015	130.81	13.81	135.76
0001937576-2011-2011-0000-00	19344158	11/1/2014	REI	465978	S1 362 Adjustment	7/19/2015	KIPE, GREGORY A	3011 WILLIAMS STATION RD	MATTHEWS	NC	28105	1/6/2012	19.97	3.75	23.72
0001937576-2012-2012-0000-00	19344158	11/1/2014	REI	465979	S1 362 Adjustment	7/19/2015	KIPE, GREGORY A	3011 WILLIAMS STATION RD	MATTHEWS	NC	28105	1/8/2013	19.36	2.66	22.02
0001937576-2013-2013-0000-00	19344158	11/1/2014	REI	306518	S1 362 Adjustment	1/11/2015	KIPE, GREGORY A	3011 WILLIAMS STATION RD	MATTHEWS	NC	28105	1/7/2014	18.10	1.78	22.10
0001937576-2014-2014-0000-00	19344158	11/1/2014	REI	306667	S1 362 Adjustment	1/11/2015	KIPE, GREGORY A	3011 WILLIAMS STATION RD	MATTHEWS	NC	28105	1/6/2015	20.32	0.77	21.09
0001937629-2011-2011-0000-00	19345123	11/1/2014	REI	442875	S1 362 Adjustment	5/27/2015	SVEI, ANATOI	4420 HOUNDS RUN DR	MATTHEWS	NC	28105	1/6/2012	0.45	0.08	0.53
0001937629-2012-2012-0000-00	19345123	11/1/2014	REI	465490	S1 362 Adjustment	7/19/2015	YEAMAN, JAMES C	1648 POLK FORD RD	STANFIELD	NC	28163-8669	1/6/2012	1.81	0.34	2.15
0001937716-2011-2011-0000-00	19345175	11/1/2014	REI	465491	S1 362 Adjustment	7/19/2015	COMPONG, ROBERT R	134 E HAMPTON RD	LINDENHURST NY	NY	11757-6721	1/8/2012	0.60	0.11	0.71
0001937892-2011-2011-0000-00	19346106	11/1/2014	REI	465496	S1 362 Adjustment	7/19/2015	MELTON, ROGER F	2802 WINDSOR CHASE DR	MATTHEWS	NC	28105	1/6/2012	2.13	0.40	2.52
0001937905-2011-2011-0000-00	19346117	11/1/2014	REI	465501	S1 362 Adjustment	7/19/2015	CONNORS, RAYMOND MICHAEL	200 WEST 16TH ST APT 4H	NEW YORK NY	NY	10011	1/6/2012	18.15	3.41	21.56
0001937905-2012-2012-0000-00	19346117	11/1/2014	REI	465503	S1 362 Adjustment	7/19/2015	CONNORS, RAYMOND MICHAEL	200 WEST 16TH ST APT 4H	NEW YORK NY	NY	10011	1/8/2013	17.24	2.37	19.61
0001937905-2013-2013-0000-00	19346117	11/1/2014	REI	465505	S1 362 Adjustment	7/19/2015	CONNORS, RAYMOND MICHAEL	200 WEST 16TH ST APT 4H	NEW YORK NY	NY	10011	1/7/2014	18.10	1.59	19.69
0001937905-2014-2014-0000-00	19346117	11/1/2014	REI	465509	S1 362 Adjustment	7/19/2015	CONNORS, RAYMOND MICHAEL	200 WEST 16TH ST APT 4H	NEW YORK NY	NY	10011	1/6/2015	18.10	0.68	18.78
0001937909-2011-2011-0000-00	19346119	11/1/2014	REI	465509	S1 362 Adjustment	7/19/2015	ARMSTRONG, BEVERLY A	2510 MACIE GLEN CT	MATTHEWS	NC	28105-1271	1/6/2012	3.02	0.57	3.59
0001937909-2012-2012-0000-00	19346119	11/1/2014	REI	465515	S1 362 Adjustment	7/19/2015	WHITE, BERNARD L	2826 WINDSOR CHASE DR	MATTHEWS	NC	28105	1/6/2012	7.87	1.48	9.35
0001937909-2013-2013-0000-00	19346119	11/1/2014	REI	465518	S1 362 Adjustment	7/19/2015	WHITE, BERNARD L	2826 WINDSOR CHASE DR	MATTHEWS	NC	28105	1/8/2013	6.96	0.96	7.92
0001937909-2014-2014-0000-00	19346119	11/1/2014	REI	465521	S1 362 Adjustment	7/19/2015	WHITE, BERNARD L	2826 WINDSOR CHASE DR	MATTHEWS	NC	28105	1/7/2014	1.95	0.37	2.32
0001939524-2011-2011-0000-00	19346145	11/1/2014	REI	306695	S1 362 Adjustment	1/11/2015	WHITE, BERNARD L	2826 WINDSOR CHASE DR	MATTHEWS	NC	28105	1/6/2015	7.30	0.28	7.58
0001939524-2012-2012-0000-00	19352110	3/1/2015	REI	453122	S1 362 Adjustment	7/5/2015	MATTHEWS CENTER ASSOCIATES	5960 FAIRVIEW RD SUITE 200	CHARLOTTE	NC	28210	1/6/2012	1,143.76	214.96	1,358.72
0001939524-2013-2013-0000-00	19352110	3/1/2015	REI	453124	S1 362 Adjustment	7/5/2015	MATTHEWS CENTER ASSOCIATES	5960 FAIRVIEW RD SUITE 200	CHARLOTTE	NC	28210	1/8/2013	1,143.76	157.21	1,301.07
0001939524-2014-2014-0000-00	19352110	3/1/2015	REI	433348	S1 362 Adjustment	5/2/2015	MATTHEWS CENTER ASSOCIATES	5960 FAIRVIEW RD, SUITE 200	CHARLOTTE	NC	28210	1/6/2015	1,200.47	105.33	1,245.86
0001939524-2015-2015-0000-00	19352111	3/1/2015	REI	453127	S1 362 Adjustment	7/5/2015	MATTHEWS CENTER ASSOCIATES	5960 FAIRVIEW RD SUITE 200	CHARLOTTE	NC	28210	1/6/2012	1,043.62	196.14	1,239.76
0001939524-2016-2016-0000-00	19352111	3/1/2015	REI	453129	S1 362 Adjustment	7/5/2015	MATTHEWS CENTER ASSOCIATES	5960 FAIRVIEW RD SUITE 200	CHARLOTTE	NC	28210	1/8/2013	1,043.62	143.53	1,187.15
0001939524-2017-2017-0000-00	19352111	3/1/2015	REI	453131	S1 362 Adjustment	7/5/2015	MATTHEWS CENTER ASSOCIATES	5960 FAIRVIEW RD SUITE 200	CHARLOTTE	NC	28210	1/6/2015	1,053.37	96.03	1,151.40
0001939524-2018-2018-0000-00	19352111	3/1/2015	REI	433340	S1 362 Adjustment	5/2/2015	MATTHEWS CENTER ASSOCIATES	5960 FAIRVIEW RD, SUITE 200	CHARLOTTE	NC	28210	1/6/2015	1,095.37	141.41	1,136.78
0001939524-2019-2019-0000-00	19352111	3/1/2015	REI	453128	S1 362 Adjustment	7/5/2015	MATTHEWS CENTER ASSOCIATES	5960 FAIRVIEW RD SUITE 200	CHARLOTTE	NC	28210	1/6/2012	1,043.62	196.14	1,239.76
0001939524-2020-2020-0000-00	19352111	3/1/2015	REI	453129	S1 362 Adjustment	7/5/2015	MATTHEWS CENTER ASSOCIATES	5960 FAIRVIEW RD SUITE 200	CHARLOTTE	NC	28210	1/8/2013	1,043.62	143.53	1,187.15
0001939524-2021-2021-0000-00	19352111	3/1/2015	REI	453131	S1 362 Adjustment	7/5/2015	MATTHEWS CENTER ASSOCIATES	5960 FAIRVIEW RD SUITE 200	CHARLOTTE	NC	28210	1/6/2015	1,053.37	96.03	1,151.40
0001939524-2022-2022-0000-00	19352111	3/1/2015	REI	433340	S1 362 Adjustment	5/2/2015	MATTHEWS CENTER ASSOCIATES	5960 FAIRVIEW RD, SUITE 200	CHARLOTTE	NC	28210	1/6/2015	1,095.37	141.41	1,136.78
0001939524-2023-2023-0000-00	19352111	3/1/2015	REI	453128	S1 362 Adjustment	7/5/2015	MATTHEWS CENTER ASSOCIATES	5960 FAIRVIEW RD SUITE 200	CHARLOTTE	NC	28210	1/6/2012	1,043.62	196.14	1,239.76
0001939524-2024-2024-0000-00	19352111	3/1/2015	REI	453129	S1 362 Adjustment	7/5/2015	MATTHEWS CENTER ASSOCIATES	5960 FAIRVIEW RD SUITE 200	CHARLOTTE	NC	28210	1/8/2013	1,043.62	143.53	1,187.15
0001939524-2025-2025-0000-00	19352111	3/1/2015	REI	453131	S1 362 Adjustment	7/5/2015	MATTHEWS CENTER ASSOCIATES	5960 FAIRVIEW RD SUITE 200	CHARLOTTE	NC	28210	1/6/2015	1,053.37	96.03	1,151.40
0001939524-2026-2026-0000-00	19352111	3/1/2015	REI	433340	S1 362 Adjustment	5/2/2015	MATTHEWS CENTER ASSOCIATES	5960 FAIRVIEW RD, SUITE 200	CHARLOTTE	NC	28210	1/6/2015	1,095.37	141.41	1,136.78
0001939524-2027-2027-0000-00	19352111	3/1/2015	REI	453128	S1 362 Adjustment	7/5/2015	MATTHEWS CENTER ASSOCIATES	5960 FAIRVIEW RD SUITE 200	CHARLOTTE	NC	28210	1/6/2012	1,043.62	196.14	1,239.76
0001939524-2028-2028-0000-00	19352111	3/1/2015	REI	453129	S1 362 Adjustment	7/5/2015	MATTHEWS CENTER ASSOCIATES	5960 FAIRVIEW RD SUITE 200	CHARLOTTE	NC	28210	1/8/2013	1,043.62	143.53	1,187.15
0001939524-2029-2029-0000-00	19352111	3/1/2015	REI	453131	S1 362 Adjustment	7/5/2015	MATTHEWS CENTER ASSOCIATES	5960 FAIRVIEW RD SUITE 200	CHARLOTTE	NC	28210	1/6/2015	1,053.37	96.03	1,151.40
0001939524-2030-2030-0000-00	19352111	3/1/2015	REI	433340	S1 362 Adjustment	5/2/2015	MATTHEWS CENTER ASSOCIATES	5960 FAIRVIEW RD, SUITE 200	CHARLOTTE	NC	28210	1/6/2015	1,095.37	141.41	1,136.78
0001939524-2031-2031-0000-00	19352111	3/1/2015	REI	453128	S1 362 Adjustment	7/5/2015	MATTHEWS CENTER ASSOCIATES	5960 FAIRVIEW RD SUITE 200	CHARLOTTE	NC	28210	1/6/2012	1,043.62	196.14	1,239.76
0001939524-2032-2032-0000-00	19352111	3/1/2015	REI	453129	S1 362 Adjustment	7/5/2015	MATTHEWS CENTER ASSOCIATES	5960 FAIRVIEW RD SUITE 200	CHARLOTTE	NC	28210	1/8/2013	1,043.62	143.53	1,187.15
0001939524-2033-2033-0000-00	19352111	3/1/2015	REI	453131	S1 362 Adjustment	7/5/2015	MATTHEWS CENTER ASSOCIATES	5960 FAIRVIEW RD SUITE 200	CHARLOTTE	NC	28210	1/6/2015	1,053.37	96.03	1,151.40
0001939524-2034-2034-0000-00	19352111	3/1/2015	REI	433340	S1 362 Adjustment	5/2/2015	MATTHEWS CENTER ASSOCIATES	5960 FAIRVIEW RD, SUITE 200	CHARLOTTE	NC	28210	1/6/2015	1,095.37	141.41	1,136.78
0001939524-2035-2035-0000-00	19352111	3/1/2015	REI	453128	S1 362 Adjustment	7/5/2015	MATTHEWS CENTER ASSOCIATES	5960 FAIRVIEW RD SUITE 200	CHARLOTTE	NC	28210	1/6/2012	1,043.62	196.14	1,239.76
0001939524-2036-2036-0000-00	19352111	3/1/2015	REI	453129	S1 362 Adjustment	7/5/2015	MATTHEWS CENTER ASSOCIATES	5960 FAIRVIEW RD SUITE 200	CHARLOTTE	NC	28210	1/8/2013	1,043.62	143.53	1,187.15
0001939524-2037-2037-0000-00	19352111	3/1/2015	REI	453131	S1 362 Adjustment	7/5/2015	MATTHEWS CENTER ASSOCIATES	5960 FAIRVIEW RD SUITE 200	CHARLOTTE	NC	28210	1/6/2015	1,053.37	96.03	1,151.40
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0002050559-2011-2011-0000-00	22723506	11/1/2014	REI	465667	SL 362 Adjustment	7/19/2015	POOLE, JAMES E	10522	ANNALEKA LN	CHARLOTTE	NC	28277	1/6/2012	31.46	5.91	37.37
0002050559-2012-2012-0000-00	22723506	11/1/2014	REI	465668	SL 362 Adjustment	7/19/2015	POOLE, JAMES E	10522	ANNALEKA LN	CHARLOTTE	NC	28277	1/8/2013	31.16	4.29	35.45
0002050559-2013-2013-0000-00	22723506	11/1/2014	REI	309204	SL 362 Adjustment	1/1/2015	POOLE, JAMES E	10522	ANNALEKA LN	CHARLOTTE	NC	28277	1/7/2014	32.70	2.87	35.57
0002050559-2014-2014-0000-00	22723506	11/1/2014	REI	309786	SL 362 Adjustment	1/1/2015	POOLE, JAMES E	10522	ANNALEKA LN	CHARLOTTE	NC	28277	1/6/2015	32.70	1.24	33.94
0002050598-2011-2011-0000-00	22723605	11/1/2014	REI	465673	SL 362 Adjustment	7/19/2015	POOLE, JAMES ERIC	424	VINECREST DR	MATTHEWS	NC	28105	1/6/2012	41.14	7.73	48.87
0002050598-2012-2012-0000-00	22723605	11/1/2014	REI	465675	SL 362 Adjustment	7/19/2015	POOLE, JAMES ERIC	424	VINECREST DR	MATTHEWS	NC	28105	1/8/2013	34.49	4.74	39.23
0002050598-2013-2013-0000-00	22723605	11/1/2014	REI	309205	SL 362 Adjustment	1/1/2015	POOLE, JAMES ERIC	424	VINECREST DR	MATTHEWS	NC	28105	1/7/2014	36.20	3.17	39.37
0002050598-2014-2014-0000-00	22723605	11/1/2014	REI	309797	SL 362 Adjustment	1/1/2015	POOLE, JAMES ERIC	424	VINECREST DR	MATTHEWS	NC	28105	1/6/2015	36.20	1.37	37.57
0002050631-2011-2011-0000-00	22723701	11/1/2014	REI	316713	SL 362 Adjustment	1/17/2015	MANNINO, RICHARD J	PO BOX 2662	MATTHEWS	NC	28106-2662	1/6/2012	19.06	3.58	22.64	
0002050631-2012-2012-0000-00	22723701	11/1/2014	REI	317219	SL 362 Adjustment	1/17/2015	SOLEY, ROBERT G	PO BOX 2662	MATTHEWS	NC	28106-2662	1/8/2013	18.75	2.58	21.33	
0002050631-2013-2013-0000-00	22723701	11/1/2014	REI	443211	SL 362 Adjustment	5/27/2015	SOLEY, ROBERT G	PO BOX 2662	MATTHEWS	NC	28106-2662	1/7/2014	9.84	0.86	10.70	
0002050631-2014-2014-0000-00	22723701	11/1/2014	REI	443213	SL 362 Adjustment	5/27/2015	SOLEY, ROBERT G	PO BOX 2662	MATTHEWS	NC	28106-2662	1/6/2015	9.84	0.37	10.21	
0002050649-2011-2011-0000-00	22723712	11/1/2014	REI	465962	SL 362 Adjustment	7/19/2015	MANNINO, RICHARD J	PO BOX 4583	PALOS VERDES CA	90274-9609	4/27/2012	49.83	8.60	58.43		
0002050649-2012-2012-0000-00	22723712	11/1/2014	REI	465679	SL 362 Adjustment	7/19/2015	MANNINO, RICHARD J	PO BOX 4583	PALOS VERDES CA	90274-9609	1/8/2013	47.49	6.53	54.02		
0002050649-2013-2013-0000-00	22723712	11/1/2014	REI	465677	SL 362 Adjustment	7/19/2015	MANNINO, RICHARD J	PO BOX 4583	PALOS VERDES CA	90274-9609	1/7/2014	48.85	4.37	53.22		
0002050649-2014-2014-0000-00	22723712	11/1/2014	REI	465966	SL 362 Adjustment	7/19/2015	MANNINO, RICHARD J	PO BOX 4583	PALOS VERDES CA	90274-9609	1/6/2015	48.85	1.88	51.73		
0002050651-2011-2011-0000-00	22723714	11/1/2014	REI	465966	SL 362 Adjustment	7/19/2015	WIRTZ, BEN	231	VINECREST DR	MATTHEWS	NC	28105	1/6/2012	31.15	5.85	37.00
0002050651-2012-2012-0000-00	22723714	11/1/2014	REI	465681	SL 362 Adjustment	7/19/2015	WIRTZ, BEN	231	VINECREST DR	MATTHEWS	NC	28105	1/8/2013	31.15	4.28	35.43
0002050651-2013-2013-0000-00	22723714	11/1/2014	REI	309048	SL 362 Adjustment	1/11/2015	WIRTZ, BEN	231	VINECREST DR	MATTHEWS	NC	28105	1/7/2014	32.70	2.87	35.57
0002050651-2014-2014-0000-00	22723714	11/1/2014	REI	309822	SL 362 Adjustment	1/11/2015	WIRTZ, BEN	231	VINECREST DR	MATTHEWS	NC	28105	1/6/2015	32.70	1.24	33.94
0002050830-2011-2011-0000-00	22723921	11/1/2014	REI	465686	SL 362 Adjustment	7/19/2015	MATTHEWS, RODRICK M	2640 CAMPUS RIDGE RD	MATTHEWS	NC	28105	1/6/2012	19.36	3.64	23.00	
0002050830-2012-2012-0000-00	22723921	11/1/2014	REI	465687	SL 362 Adjustment	7/19/2015	MATTHEWS, RODRICK M	2640 CAMPUS RIDGE RD	MATTHEWS	NC	28105	1/8/2013	19.36	2.62	21.98	
0002050830-2013-2013-0000-00	22723921	11/1/2014	REI	465688	SL 362 Adjustment	7/19/2015	MATTHEWS, RODRICK M	2640 CAMPUS RIDGE RD	MATTHEWS	NC	28105	1/7/2014	20.00	1.75	21.75	
0002050830-2014-2014-0000-00	22723921	11/1/2014	REI	309852	SL 362 Adjustment	1/11/2015	MATTHEWS, RODRICK M	2640 CAMPUS RIDGE RD	MATTHEWS	NC	28105	1/6/2015	20.00	0.76	20.76	
0002051528-2011-2011-0000-00	22728203	11/1/2014	REI	465690	SL 362 Adjustment	7/19/2015	WELLS, MATTHEWS L	520 STANNHOPE LN	MATTHEWS	NC	28105	1/6/2012	20.87	3.92	24.79	
0002051528-2012-2012-0000-00	22728203	11/1/2014	REI	465691	SL 362 Adjustment	7/19/2015	WELLS, MATTHEWS L	520 STANNHOPE LN	MATTHEWS	NC	28105	1/8/2013	20.87	2.87	23.74	
0002051528-2013-2013-0000-00	22728203	11/1/2014	REI	465692	SL 362 Adjustment	7/19/2015	WELLS, MATTHEWS L	520 STANNHOPE LN	MATTHEWS	NC	28105	1/7/2014	21.91	1.92	23.83	
0002051528-2014-2014-0000-00	22728203	11/1/2014	REI	309869	SL 362 Adjustment	1/11/2015	WELLS, MATTHEWS L	520 STANNHOPE LN	MATTHEWS	NC	28105	1/6/2015	21.91	0.81	22.74	
0002051623-2011-2011-0000-00	22728269	11/1/2014	REI	465695	SL 362 Adjustment	7/19/2015	SEIFERHELD, JAMES P	1150 HOME PL	MATTHEWS	NC	28105	1/6/2012	22.08	4.15	26.23	
0002051623-2012-2012-0000-00	22728269	11/1/2014	REI	465696	SL 362 Adjustment	7/19/2015	SEIFERHELD, JAMES P	1150 HOME PL	MATTHEWS	NC	28105	1/8/2013	22.08	3.04	25.12	
0002051623-2013-2013-0000-00	22728269	11/1/2014	REI	465697	SL 362 Adjustment	7/19/2015	SEIFERHELD, JAMES P	1150 HOME PL	MATTHEWS	NC	28105	1/7/2014	23.17	2.03	25.20	
0002051623-2014-2014-0000-00	22728269	11/1/2014	REI	309913	SL 362 Adjustment	1/11/2015	SEIFERHELD, JAMES P	1150 HOME PL	MATTHEWS	NC	28105	1/6/2015	23.17	0.88	24.05	
0002051796-2011-2011-0000-00	22729251	11/1/2014	REI	465698	SL 362 Adjustment	7/19/2015	BOEHER, THEODORE	120 CHAPHYN LN	MATTHEWS	NC	28105	1/6/2012	75.32	14.16	89.48	
0002051796-2012-2012-0000-00	22729251	11/1/2014	REI	465700	SL 362 Adjustment	7/19/2015	BOEHER, THEODORE	120 CHAPHYN LN	MATTHEWS	NC	28105	1/8/2013	75.32	10.36	85.68	
0002051796-2013-2013-0000-00	22729251	11/1/2014	REI	309976	SL 362 Adjustment	1/11/2015	BOEHER, THEODORE	120 CHAPHYN LN	MATTHEWS	NC	28105	1/7/2014	79.06	6.93	85.99	
0002052103-2011-2011-0000-00	22731122	10/1/2014	REI	445530	SL 362 Adjustment	6/4/2015	ESTATE OF ANNA M BEZUP	800 STRATFORDSHIRE DRIVE	MATTHEWS	NC	28105	1/6/2012	0.45	0.08	0.53	
0002052569-2011-2011-0000-00	22734124	11/1/2014	REI	465707	SL 362 Adjustment	7/19/2015	TAUBE, DAVID B	301 WHITEFRIARS LN	MATTHEWS	NC	28105	1/6/2012	52.64	9.89	62.53	
0002052569-2012-2012-0000-00	22734124	11/1/2014	REI	465708	SL 362 Adjustment	7/19/2015	TAUBE, DAVID B	301 WHITEFRIARS LN	MATTHEWS	NC	28105	1/8/2013	52.64	7.24	59.88	
0002052569-2013-2013-0000-00	22734124	11/1/2014	REI	465710	SL 362 Adjustment	7/19/2015	TAUBE, DAVID B	301 WHITEFRIARS LN	MATTHEWS	NC	28105	1/7/2014	55.25	4.84	60.09	
0002052569-2014-2014-0000-00	22734124	11/1/2014	REI	309992	SL 362 Adjustment	1/11/2015	TAUBE, DAVID B	301 WHITEFRIARS LN	MATTHEWS	NC	28105	1/6/2015	55.25	2.09	57.34	
0002052988-2011-2011-0000-00	22736222	11/1/2014	REI	465712	SL 362 Adjustment	7/19/2015	BOOE, WILLIAM M	10222 CREEK DALE LN	CHARLOTTE	NC	28277	1/6/2012	84.09	15.80	99.89	
0002052988-2012-2012-0000-00	22736222	11/1/2014	REI	465713	SL 362 Adjustment	7/19/2015	BOOE, WILLIAM M	10222 CREEK DALE LN	CHARLOTTE	NC	28277	1/8/2013	78.34	10.77	89.11	
0002052988-2013-2013-0000-00	22736222	11/1/2014	REI	465714	SL 362 Adjustment	7/19/2015	BOOE, WILLIAM M	10222 CREEK DALE LN	CHARLOTTE	NC	28277	1/7/2014	82.55	7.24	89.79	
0002052988-2014-2014-0000-00	22736222	11/1/2014	REI	310026	SL 362 Adjustment	1/11/2015	BOOE, WILLIAM M	10222 CREEK DALE LN	CHARLOTTE	NC	28277	1/6/2015	82.55	3.12	85.67	
0002053110-2011-2011-0000-00	22737108	11/1/2014	REI	307849	SL 362 Adjustment	1/11/2015	POGOV, KONSTANTIN	1236 ASHLEY CREEK DR	MATTHEWS	NC	28105	1/6/2012	57.17	10.74	67.91	
0002053110-2012-2012-0000-00	22737108	11/1/2014	REI	443229	SL 362 Adjustment	5/27/2015	POGOV, KONSTANTIN	1236 ASHLEY CREEK DR	MATTHEWS	NC	28105	1/8/2013	28.58	3.93	32.51	
0002053110-2013-2013-0000-00	22737108	11/1/2014	REI	443230	SL 362 Adjustment	5/27/2015	POGOV, KONSTANTIN	1236 ASHLEY CREEK DR	MATTHEWS	NC	28105	1/7/2014	30.00	2.63	32.63	
0002053110-2014-2014-0000-00	22737108	11/1/2014	REI	443231	SL 362 Adjustment	5/27/2015	POGOV, KONSTANTIN	1236 ASHLEY CREEK DR	MATTHEWS	NC	28105	1/6/2015	30.00	1.13	31.13	
0002053529-2011-2011-0000-00	22739210	10/1/2014	REI	465494	SL 362 Adjustment	7/11/2015	COOPER, DUKE WAYNE	2821 CARRIAGE CROSSING DR	MATTHEWS	NC	28105-2436	1/6/2012	1.56	0.29	1.85	
0002053562-2011-2011-0000-00	22740215	10/1/2014	REI	443563	SL 362 Adjustment	5/27/2015	LIGON, TIMOTHY	4290 PRESTON FOREST DRIVE	BLACKSBURG VA	24060	1/6/2012	68.36	12.85	81.21		
0002053562-2012-2012-0000-00	22740215	10/1/2014	REI	443566	SL 362 Adjustment	5/27/2015	LIGON, TIMOTHY	4290 PRESTON FOREST DRIVE	BLACKSBURG VA	24060	1/8/2013	68.36	9.40	77.76		
0002053562-2013-2013-0000-00	22740215	10/1/2014	REI	443567	SL 362 Adjustment	5/27/2015	LIGON, TIMOTHY	4290 PRESTON FOREST DRIVE	BLACKSBURG VA	24060	1/7/2014	71.75	6.29	78.04		
0002053562-2014-2014-0000-00	22740215	10/1/2014	REI	443576	SL 362 Adjustment	5/27/2015	HARRIS, JONATHAN P	2424 HONEY CREEK LN	MATTHEWS	NC	28105	1/6/2015	71.75	2.71	74.46	
0002053739-2011-2011-0000-00	22740275	10/1/2014	REI	465495	SL 362 Adjustment	7/11/2015	MYERS, BRUCE G	PO BOX 335	MATTHEWS	NC	28106	1/6/2012	38.12	7.16	45.28	
0002053739-2012-2012-0000-00	22740275	10/1/2014	REI	465496	SL 362 Adjustment	7/11/2015	MYERS, BRUCE G	PO BOX 335	MATTHEWS	NC	28106	1/8/2013	38.12	5.24	43.36	
0002053739-2013-2013-0000-00	22740275	10/1/2014	REI	465497	SL 362 Adjustment	7/11/2015	MYERS, BRUCE G	PO BOX 335	MATTHEWS	NC	28106	1/7/2014	40.33	3.54	43.87	
0002053739-2014-2014-0000-00	22740275	10/1/2014	REI	268437	SL 362 Adjustment	12/20/201										

Revision to the Transportation Advisory Committee Bylaws

DATE: September 23, 2015
TO: Mayor and Board of Commissioners
FROM: C.J. O'Neill, PE- Public Works Director

Background/Issue:

C. Matthew Jones, PE is currently serving as Chairperson of the Transportation Advisory Committee (TAC). He would also like to serve as the Town's appointee to the Charlotte Transit Advisory Group (CTAG). The TAC Bylaws state that the Town's appointee to the CTAG shall be an ex-officio member of the TAC, without a vote. Mr. Jones would like to continue serving on the TAC as Chairperson and would also like to keep his ability to vote.

Fiscal Impact:

None

Related Town Goals and Strategies:

To identify, plan, design, fund and build transportation facilities that efficiently and effectively serve the community in a cost-effect and environmentally-sensitive manner.

Recommendation Action:

Mr. Jones is a valuable member of the TAC and staff would prefer for him to remain as Chairperson and a voting officer of the TAC. Staff also feels that he would be an excellent representative of the Town on the CTAG. We recommend that the Bylaws be amended to remove the limitation of voting for the Town's CTAG representative from the Bylaws.

attachment

MATTHEWS TRANSPORTATION ADVISORY COMMITTEE BYLAWS

ARTICLE I- NAME

The Matthews Transportation Advisory Committee hereinafter referred to as "TAC"

ARTICLE II- MISSION STATEMENT

The mission of the Matthews Transportation Advisory Committee (TAC) is to provide accurate and timely advice to Matthews Board of Commissioners on issues involving the transportation of people or goods within the greater Matthews area. In addition, TAC will provide a first level of evaluation and interface between individuals or businesses and the Town; expressing concerns about or requesting modification to existing transportation system(s) in Matthews. TAC members will act as Matthews' eyes and ears in the surrounding communities and collect pertinent information regarding transportation issues; issues that may present opportunities for or create obstacles to an efficient transportation system within the Town.

ARTICLE III - SCOPE OF WORK

The TAC will:

- (1) Report on a regular basis to the Matthews Board of Commissioners;
- (2) Attend relevant local, regional and state transportation meetings when possible;
- (3) Make recommendations to the Town Board on issues referred to it by the Board such as speed hump placement, traffic calming, etc.
- (4) At the direction of the Town Board be the contact and/or review body for transportation issues from residents, outside agencies or towns, Town of Matthews staff and Commissioners.
- (5) Assist in the development of a master transportation system plan to include, but not be limited to: current and future roads and location of the same; mass transit corridors and infrastructure types; car-van-bus pools/park & ride solutions; pedestrian greenways; bike paths;
- (6) Provide input into a future Matthews Transit Center;
- (7) Provide review input on major projects that may affect transportation such as major area rezonings

ARTICLE IV - MEMBERSHIP

Any member appointed to the Matthews Transportation Advisory Committee must be a resident of Matthews, NC. The Committee shall be composed of six (6) members appointed by the Town Board of Commissioners. The Town's appointee to the Charlotte Transit Advisory Group (CTAG) shall be an ex-officio member of the Committee, ~~without vote~~. A town staff member will act as liaison to the Committee. Each citizen shall be appointed to a two-year term, and may serve an unlimited number of terms. If a vacancy shall occur on the Committee, then the position can be filled, upon recommendation of the Committee liaison and Chairman, by the Town Board of Commissioners.

Where possible, appointments shall be made in such a manner as to maintain on the Committee at all times at least two (2) members who have had special training or experience in planning, transportation engineering, or a related field.

ARTICLE V - CONFLICT OF INTEREST

In order to avoid the appearance of conflict of interest, members of the Committee shall refrain from voting on issues that have a direct and narrow fiduciary effect on an organization by whom they are employed or for whom they serve as director. Members of the Committee shall be prohibited from applying for or receiving grants from the Town as individuals.

ARTICLE VI - OFFICERS

The Committee shall elect a chairperson, vice-chairperson, and a secretary; the latter office need not be a member of the Committee. Elections shall take place in January.

ARTICLE VII - MEETINGS

Meetings will be held once a month. The Chair may cancel a monthly meeting with five (5) days written notice to the Town Clerk, along with e-mail notification to the local print media, if there is no business to conduct. All meetings will be open to the public. A quorum shall be defined as a majority of the currently appointed members and is necessary to take any official action. Staff liaison is considered a non-voting position.

ARTICLE VIII - ATTENDANCE

In order for the Committee to carry out its duties and responsibilities, it is necessary for all members to attend the meetings. Any member who shall fail to attend at least 75% of the regular and special meetings of the Committee during any one-year period, may be removed. The Chairperson shall notify the Town Board of Commissioners of any member who shall so fail to attend. The vacancy can be filled, upon recommendation of the Committee liaison and Chairperson, by the Town Board of Commissioners.

ARTICLE IX - ORDER OF BUSINESS

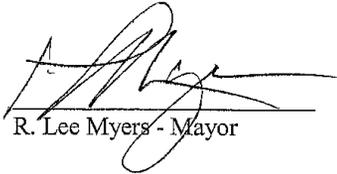
The Order of Business at Meetings shall be:

- * Roll Call and Determination of Quorum
- * Approval of Previous Minutes
- * Unfinished Business
- * New Business
- * Adjournment

ARTICLE X - ADOPTION

These bylaws are adopted by a majority vote of the Mayor and Town Board of Commissioners. Amendments to these rules shall only be made by the Mayor and Town Board of Commissioners.

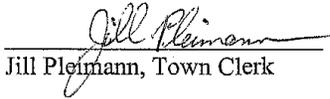
Adopted this _____ day of _____ 2015.


R. Lee Myers - Mayor

James Taylor - Mayor

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Jill Pleimann, Town Clerk

Lori Canapinno, Town Clerk

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	(704) 641-2320	(704) 635-0618	
May	\$ 64.00	\$ 10.08	
June	\$ 64.00	\$ 10.08	
July	\$ 64.00	\$ 10.08	
August	\$ 96.00	\$ 10.08	
September	\$ 80.00	\$ 10.08	
Total	\$ 368.00	\$ 50.40	\$ 418.40



PO BOX 4001
ACWORTH, GA 30101

Manage Your Account	Account Number	Date Due
www.vzw.com		Past Due
Change your address at vzw.com/changeaddress	Invoice Number	

KEYLINE



CHRIS MELTON
1206 RIDGEBURY TER
MATTHEWS, NC 28105-8800

Quick Bill Summary

Apr 10 – May 09

Previous Balance <i>(see back for details)</i>	\$545.27
Payment – Thank You	-\$280.07
Balance Forward Due Immediately	\$265.20
Account Charges and Credits	
Includes Late Fee of \$3.92	\$3.92
Monthly Charges	\$241.99
Usage and Purchase Charges	\$12.25
Verizon Wireless' Surcharges and Other Charges & Credits	\$9.36
Taxes, Governmental Surcharges & Fees	\$12.84
Total Current Charges Due by June 04, 2015	\$280.36

Total Amount Due \$545.56

Verizon Wireless News

A New Look For My Verizon

We've redesigned the My Verizon Home page so managing your account is easier. With a new look and simpler navigation, it's easy to stay up-to-date on your usage, billing and what matters most to you. Visit vzw.com/myverizon.

Our records indicate your account is past due. Please send payment now to avoid service disruption.

Pay from Wireless	Pay on the Web	Questions:
#PMT (#768)	My Verizon at www.vzw.com	1.800.922.0204 or *611 from your wireless



CHRIS MELTON
1206 RIDGEBURY TER
MATTHEWS, NC 28105-8800

Bill Date
Account Number
Invoice Number

May 09, 2015



VE



Please Recycle

Total Amount Due

Make check payable to Verizon Wireless.
Please return this remit slip with payment.

\$545.56

\$.

PO BOX 660108
DALLAS, TX 75266-0108



Check here and fill out the back of this slip if your billing address has changed or you are adding or changing your email address.



Get Minutes Used	Get Data Used	Get Balance
#MIN + SEND	#DATA + SEND	#BAL + SEND

Explanation of Charges

Verizon Wireless' Surcharges

Verizon Wireless' Surcharges include (i) a Regulatory Charge (which helps defray various government charges we pay including government number administration and license fees); (ii) a Federal Universal Service Charge (and, if applicable, a State Universal Service Charge) to recover charges imposed on us by the government to support universal service; and (iii) an Administrative Charge, which helps defray certain expenses we incur, including: charges we, or our agents, pay local telephone companies for delivering calls from our customers to their customers; fees and assessments on our network facilities and services; property taxes; and the costs we incur responding to regulatory obligations. Please note that these are Verizon Wireless charges, not taxes. These charges, and what's included, are subject to change from time to time.

Taxes, Governmental Surcharges and Fees

Includes sales, excise and other taxes and governmental surcharges and fees that we are required by law to bill customers. These taxes, surcharges and fees may change from time to time without notice.

Late Fee Information

A late payment applies for unpaid balances. The charge is the greater of \$5 or 1.5% per month, or as permitted by law.

Verizon Wireless' Other Charges and Credits

Includes charges for products and services, and credits owing.

Payments

Previous Balance	\$545.27
Payment – Thank You	
Payment Received 04/14/15	-280.07
Total Payments	-\$280.07
Balance Forward Due Immediately	\$265.20

Account Charges and Credits

Late Fee		3.92
Subtotal		\$3.92
Account Monthly Charges		
MORE EVERY UNL TIK TXT 10GB	05/10 – 06/09	80.00
20% Access Discount	05/10 – 06/09	-16.00
Subtotal		\$64.00
Total Account Charges and Credits		\$67.92

Correspondence Address: Verizon Wireless Attn: Correspondence Team PO Box 5029 Wallingford, CT 06492

Automatic Payment Enrollment for Account: [REDACTED] CHRIS MELTON

By signing below, you authorize Verizon Wireless to electronically debit your bank account each month for the total balance due on your account. The check you send will be used to setup Automatic Payment. You will be notified each month of the date and amount of the debit 10 days in advance of the payment. I understand and accept these terms. This agreement does not alter the terms of your existing Customer Agreement. I agree that Verizon Wireless is not liable for erroneous bill statements or incorrect debits to my account. To withdraw your authorization you must call Verizon Wireless. Check with your bank for any charges.

1. Check this box.
2. Sign name in box below, as shown on the bill and date.
3. Return this slip with your payment. Do not send a voided check.

Changing your billing address for Account: [REDACTED] CHRIS MELTON

Use this space or sign in to My Verizon at vzw.com/changeaddress to change the mailing address where we send your bill. If we do not have your most recent email address, provide it below and we'll use it to tell you important information about your Verizon Wireless service. Allow 2 billing cycles for the address change to take effect.

New Address _____
 City _____
 State/Zip _____
 Work Phone _____ Home Phone _____
 Email _____

Confirming or changing your service address

For each of your mobile numbers, in order to bill taxes and surcharges correctly we need a service address - which is a street address (not a PO Box) that is the home or primary business address of the person who uses that number. To confirm or change the service address for any of your mobile numbers, sign in to My Verizon at vzw.com/serviceaddress.

Overview of Lines

Your Account's Plan

MORE EVERY UNL Tik TXT 10GB

\$80.00 monthly charge
 10 monthly GB allowance
 \$15.00 per GB after allowance

Beginning on 03/05/15:
 20% Access Discount

Breakdown of Charges

Account Charges & Credits	pg 2	\$67.92
[REDACTED]	pg 4	[REDACTED]
[REDACTED]	pg 7	[REDACTED]
704-635-0618 Chris Melton	pg 12	\$10.08
704-641-2320 Chris Melton	pg 13	\$70.34
[REDACTED]	pg 27	[REDACTED]
Total Current Charges		[REDACTED]

Breakdown of Shared Usage

		SharePlan Minutes Used	SharePlan Messaging Used	SharePlan Data GB Used
[REDACTED]	pg 4	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	pg 7	[REDACTED]	[REDACTED]	[REDACTED]
704-635-0618	pg 12	[REDACTED]	[REDACTED]	1.391
704-641-2320	pg 13	797	300	3.060
[REDACTED]	pg 27	[REDACTED]	[REDACTED]	[REDACTED]
Total Used		1,115	1,614	8.054
Shared Allowance		unlimited	unlimited	10.000
Usage Over Allowance		0	0	0
Total Shared Usage Charges		\$0.00	\$0.00	\$0.00



PO BOX 4001
ACWORTH, GA 30101

Manage Your Account www.vzw.com	Account Number [REDACTED]	Date Due 07/04/15
Change your address at vzw.com/changeaddress	Invoice Number [REDACTED]	

KEYLINE



CHRIS MELTON
1206 RIDGEBURY TER
MATTHEWS, NC 28105-8800

Quick Bill Summary

May 10 – Jun 09

Previous Balance <i>(see back for details)</i>	\$545.56
Payment – Thank You	-\$545.56
Balance Forward	\$0.00
Monthly Charges	\$241.99
Verizon Wireless' Surcharges and Other Charges & Credits	\$7.23
Taxes, Governmental Surcharges & Fees	\$11.84
Total Current Charges	\$261.06

Total Charges Due by July 04, 2015 \$261.06

Verizon Wireless News

A New Look For My Verizon

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Pay from Wireless #PMT (#768)	Pay on the Web My Verizon at www.vzw.com	Questions: 1.800.922.0204 or *611 from your wireless
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CHRIS MELTON
1206 RIDGEBURY TER
MATTHEWS, NC 28105-8800

Bill Date
Account Number
Invoice Number

June 09, 2015



VE



Please Recycle

Total Amount Due by July 04, 2015

Make check payable to Verizon Wireless.
Please return this remit slip with payment.

\$261.06

\$.

PO BOX 660108
DALLAS, TX 75266-0108



Check here and fill out the back of this slip if your billing address has changed or you are adding or changing your email address.



NOTICE: Bank account and routing numbers will be retained to enable future payments by phone or online. To opt out, call 1-866-544-0401.



Get Minutes Used	Get Data Used	Get Balance
#MIN + SEND	#DATA + SEND	#BAL + SEND

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Taxes, Governmental Surcharges and Fees

Includes sales, excise and other taxes and governmental surcharges and fees that we are required by law to bill customers. These taxes, surcharges and fees may change from time to time without notice.

Late Fee Information

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Verizon Wireless' Other Charges and Credits

Includes charges for products and services, and credits owing.

Payments

Previous Balance	\$545.56
Payment – Thank You	
Payment Received 05/14/15	-545.56
Total Payments	-\$545.56
Balance Forward	\$0.00

Account Charges and Credits

Account Monthly Charges

MORE EVERY UNL TIK TXT 10GB	06/10 – 07/09	80.00
20% Access Discount	06/10 – 07/09	-16.00
Subtotal		\$64.00
Total Account Charges and Credits		\$64.00

Correspondence Address: Verizon Wireless Attn: Correspondence Team PO Box 5029 Wallingford, CT 06492

Automatic Payment Enrollment for Account [REDACTED] CHRIS MELTON

By signing below, you authorize Verizon Wireless to electronically debit your bank account each month for the total balance due on your account. The check you send will be used to setup Automatic Payment. You will be notified each month of the date and amount of the debit 10 days in advance of the payment. I understand and accept these terms. This agreement does not alter the terms of your existing Customer Agreement. I agree that Verizon Wireless is not liable for erroneous bill statements or incorrect debits to my account. To withdraw your authorization you must call Verizon Wireless. Check with your bank for any charges.

1. Check this box.
2. Sign name in box below, as shown on the bill and date.
3. Return this slip with your payment. Do not send a voided check.

Changing your billing address for Account [REDACTED] CHRIS MELTON

Use this space or sign in to My Verizon at vzw.com/changeaddress to change the mailing address where we send your bill. If we do not have your most recent email address, provide it below and we'll use it to tell you important information about your Verizon Wireless service. Allow 2 billing cycles for the address change to take effect.

New Address _____

City _____

State/Zip _____

Work Phone _____ Home Phone _____

Email _____

Confirming or changing your service address

For each of your mobile numbers, in order to bill taxes and surcharges correctly we need a service address - which is a street address (not a PO Box) that is the home or primary business address of the person who uses that number. To confirm or change the service address for any of your mobile numbers, sign in to My Verizon at vzw.com/serviceaddress.

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Beginning on 03/05/15:

20% Access Discount

Breakdown of Charges

Account Charges & Credits	pg 2	\$64.00
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
704-635-0618 Chris Melton	pg 11	\$10.08
704-641-2320 Chris Melton	pg 12	\$54.96
[REDACTED]	[REDACTED]	[REDACTED]
Total Current Charges		[REDACTED]

Breakdown of Shared Usage

		SharePlan Minutes Used	SharePlan Messaging Used	SharePlan Data GB Used
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
704-635-0618	pg 11	[REDACTED]	[REDACTED]	.675
704-641-2320	pg 12	833	537	4.348
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Total Used		1,212	1,885	7.884
Shared Allowance		unlimited	unlimited	10.000
Usage Over Allowance		0	0	0
Total Shared Usage Charges		\$.00	\$.00	\$.00



PO BOX 4001
ACWORTH, GA 30101

Manage Your Account	Account Number	Date Due
www.vzw.com		Past Due
Change your address at vzw.com/changeaddress	Invoice Number	

KEYLINE



CHRIS MELTON
1206 RIDGEBURY TER
MATTHEWS, NC 28105-8800

Quick Bill Summary

Jun 10 – Jul 09

Previous Balance <i>(see back for details)</i>	\$261.06
No Payment Received	\$.00
Balance Forward Due Immediately	\$261.06
Account Charges and Credits	
Includes Late Fee of \$3.92	\$3.92
Monthly Charges	\$241.99
Verizon Wireless' Surcharges and Other Charges & Credits	\$7.23
Taxes, Governmental Surcharges & Fees	\$11.84
Total Current Charges Due by August 04, 2015	\$264.98

Total Amount Due \$526.04

Verizon Wireless News

See Where You Use Data The Most

We know it's important to have tools to help monitor your usage. That's why we've created the new Data Utilization tool in My Verizon. Now you can easily view your data usage by category. Visit vzw.com/datautilization.

Our records indicate your account is past due. Please send payment now to avoid service disruption.

Pay from Wireless	Pay on the Web	Questions:
#PMT (#768)	My Verizon at www.vzw.com	1.800.922.0204 or *611 from your wireless



CHRIS MELTON
1206 RIDGEBURY TER
MATTHEWS, NC 28105-8800

Bill Date
Account Number
Invoice Number

July 09, 2015



VE



Please Recycle

Total Amount Due

Make check payable to Verizon Wireless.
Please return this remit slip with payment.

\$526.04

\$.

PO BOX 660108
DALLAS, TX 75266-0108



Check here and fill out the back of this slip if your billing address has changed or you are adding or changing your email address.



Get Minutes Used	Get Data Used	Get Balance
#MIN + SEND	#DATA + SEND	#BAL + SEND

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A late payment applies for unpaid balances. The charge is the greater of \$5 or 1.5% per month, or as permitted by law.

Verizon Wireless' Other Charges and Credits

Includes charges for products and services, and credits owing.

Payments

Previous Balance **\$261.06**

No Payment Received

Total Payments **\$0.00**

Balance Forward Due Immediately **\$261.06**

Account Charges and Credits

Late Fee 3.92

Subtotal **\$3.92**

Account Monthly Charges

MORE EVERY UNL Tik TXT 10GB 07/10 - 08/09 80.00

20% Access Discount 07/10 - 08/09 -16.00

Subtotal **\$64.00**

Total Account Charges and Credits **\$67.92**

Correspondence Address: Verizon Wireless Attn: Correspondence Team PO Box 5029 Wallingford, CT 06492

Automatic Payment Enrollment for Account [REDACTED] CHRIS MELTON

By signing below, you authorize Verizon Wireless to electronically debit your bank account each month for the total balance due on your account. The check you send will be used to setup Automatic Payment. You will be notified each month of the date and amount of the debit 10 days in advance of the payment. I understand and accept these terms. This agreement does not alter the terms of your existing Customer Agreement. I agree that Verizon Wireless is not liable for erroneous bill statements or incorrect debits to my account. To withdraw your authorization you must call Verizon Wireless. Check with your bank for any charges.

1. Check this box.
2. Sign name in box below, as shown on the bill and date.
3. Return this slip with your payment. Do not send a voided check.

Changing your billing address for Account: [REDACTED] CHRIS MELTON

Use this space or sign in to My Verizon at vzw.com/changeaddress to change the mailing address where we send your bill. If we do not have your most recent email address, provide it below and we'll use it to tell you important information about your Verizon Wireless service. Allow 2 billing cycles for the address change to take effect.

New Address _____
 City _____
 State/Zip _____
 Work Phone _____ Home Phone _____
 Email _____

Confirming or changing your service address

For each of your mobile numbers, in order to bill taxes and surcharges correctly we need a service address - which is a street address (not a PO Box) that is the home or primary business address of the person who uses that number. To confirm or change the service address for any of your mobile numbers, sign in to My Verizon at vzw.com/serviceaddress.

Overview of Lines

Your Account's Plan

MORE EVERY UNL Tik TXT 10GB

\$80.00 monthly charge
 10 monthly GB allowance
 \$15.00 per GB after allowance

Beginning on 03/05/15:
 20% Access Discount

Breakdown of Charges

Account Charges & Credits	pg	
[REDACTED]	[REDACTED]	\$67.92
[REDACTED]	[REDACTED]	[REDACTED]
704-635-0618 Chris Melton	pg 12	\$10.08
704-641-2320 Chris Melton	pg 13	\$54.96
[REDACTED]	[REDACTED]	[REDACTED]
Total Current Charges		\$264.98

Breakdown of Shared Usage

		SharePlan Minutes Used	SharePlan Messaging Used	SharePlan Data GB Used
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
704-635-0618	pg 12			.275
704-641-2320	pg 13	634	474	4.862
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Shared Allowance		unlimited	unlimited	10.000
Usage Over Allowance		0	0	0
Total Shared Usage Charges		\$.00	\$.00	\$.00



PO BOX 4001
ACWORTH, GA 30101

Manage Your Account	Account Number	Date Due
www.vzw.com		Past Due
Change your address at vzw.com/changeaddress	Invoice Number	

KEYLINE



CHRIS MELTON
1206 RIDGEBURY TER
MATTHEWS, NC 28105-8800

Quick Bill Summary

Jul 10 – Aug 09

Previous Balance <i>(see back for details)</i>	\$526.04
Payment – Thank You	-\$261.06
Balance Forward Due Immediately	\$264.98
Account Charges and Credits	
Includes Late Fee of \$3.92	\$3.92
Monthly Charges	\$273.99
Verizon Wireless' Surcharges and Other Charges & Credits	\$7.23
Taxes, Governmental Surcharges & Fees	\$11.84
Total Current Charges Due by September 04, 2015	\$296.98

Total Amount Due \$561.96

Verizon Wireless News

Change To Your Service

Thank you for your wireless business. You recently made a change to your service. Your new bill will reflect usage from your last bill and service adjustments resulting from the plan/feature change.

Our records indicate your account is past due. Please send payment now to avoid service disruption.

Pay from Wireless	Pay on the Web	Questions:
#PMT (#768)	My Verizon at www.vzw.com	1.800.922.0204 or *611 from your wireless



CHRIS MELTON
1206 RIDGEBURY TER
MATTHEWS, NC 28105-8800

Bill Date
Account Number
Invoice Number

August 09, 2015



VE



Please Recycle

Total Amount Due

Make check payable to Verizon Wireless.
Please return this remit slip with payment.

\$561.96

\$.

PO BOX 660108
DALLAS, TX 75266-0108



Check here and fill out the back of this slip if your billing address has changed or you are adding or changing your email address.



Get Minutes Used	Get Data Used	Get Balance
#MIN + SEND	#DATA + SEND	#BAL + SEND

Explanation of Charges

Verizon Wireless' Surcharges

Verizon Wireless' Surcharges include (i) a Regulatory Charge (which helps defray various government charges we pay including government number administration and license fees); (ii) a Federal Universal Service Charge (and, if applicable, a State Universal Service Charge) to recover charges imposed on us by the government to support universal service; and (iii) an Administrative Charge, which helps defray certain expenses we incur, including: charges we, or our agents, pay local telephone companies for delivering calls from our customers to their customers; fees and assessments on our network facilities and services; property taxes; and the costs we incur responding to regulatory obligations. Please note that these are Verizon Wireless charges, not taxes. These charges, and what's included, are subject to change from time to time.

Taxes, Governmental Surcharges and Fees

Includes sales, excise and other taxes and governmental surcharges and fees that we are required by law to bill customers. These taxes, surcharges and fees may change from time to time without notice.

Understanding Your Prorated (partial month) Charges

Prorated charges occur when you add new service, or make a change to your existing service, in the middle of your bill cycle. Prorated charges are calculated by determining the daily charge, and then by multiplying the daily charge by the number of days the service was used.

If a plan change is effective as of a date during the bill cycle, your proration will include a credit for unused days on the old plan, and a charge for the days used on your new plan.

Payments

Previous Balance	\$526.04
Payment – Thank You	
Payment Received 07/14/15	-261.06
Total Payments	-\$261.06
Balance Forward Due Immediately	\$264.98

Account Charges and Credits

Late Fee	3.92
Subtotal	\$3.92

Account Monthly Charges

Previous Plan

MORE EVERY UNL TIK TXT 10GB Refund	07/10 – 08/09	-80.00
\$80.00 per month / full month refunded		
20% Access Discount – Reversal	07/10 – 08/09	16.00

New Plan

MORE EVERY UNL TIK TXT 15GB	07/10 – 08/09	100.00
\$100.00 per month / full month on new plan		
20% Access Discount	07/10 – 08/09	-20.00

Month in Advance

MORE EVERY UNL TIK TXT 15GB	08/10 – 09/09	100.00
20% Access Discount	08/10 – 09/09	-20.00

Correspondence Address: Verizon Wireless Attn: Correspondence Team PO Box 5029 Wallingford, CT 06492

Automatic Payment Enrollment for Account [REDACTED] CHRIS MELTON

By signing below, you authorize Verizon Wireless to electronically debit your bank account each month for the total balance due on your account. The check you send will be used to setup Automatic Payment. You will be notified each month of the date and amount of the debit 10 days in advance of the payment. I understand and accept these terms. This agreement does not alter the terms of your existing Customer Agreement. I agree that Verizon Wireless is not liable for erroneous bill statements or incorrect debits to my account. To withdraw your authorization you must call Verizon Wireless. Check with your bank for any charges.

1. Check this box.
2. Sign name in box below, as shown on the bill and date.
3. Return this slip with your payment. Do not send a voided check.

Changing your billing address for Account: [REDACTED] CHRIS MELTON

Use this space or sign in to My Verizon at vzw.com/changeaddress to change the mailing address where we send your bill. If we do not have your most recent email address, provide it below and we'll use it to tell you important information about your Verizon Wireless service. Allow 2 billing cycles for the address change to take effect.

New Address _____
 City _____
 State/Zip _____
 Work Phone _____ Home Phone _____
 Email _____

Confirming or changing your service address

For each of your mobile numbers, in order to bill taxes and surcharges correctly we need a service address - which is a street address (not a PO Box) that is the home or primary business address of the person who uses that number. To confirm or change the service address for any of your mobile numbers, sign in to My Verizon at vzw.com/serviceaddress.

Account Charges and Credits, continued

These are the normal monthly charges billed in advance.

Subtotal	\$96.00
Total Account Charges and Credits	\$99.92

Overview of Lines (Includes Plan Change)

Your Account's Plan

Plan from 07/10 – 08/09

MORE EVERY UNL Tik TXT 15GB

\$100.00 monthly charge

15 monthly GB allowance

\$15.00 per GB after allowance

Beginning on 03/05/15:

20% Access Discount

Breakdown of Charges

Account Charges & Credits	pg 2	\$99.92
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
704-635-0618 Chris Melton	pg 13	\$10.08
704-641-2320 Chris Melton	pg 14	\$54.96
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]

Breakdown of Shared Usage

	Minutes Used 07/10 – 08/09	Messaging Used 07/10 – 08/09	Data GB Used 07/10 – 08/09
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
704-635-0618 pg 13	[REDACTED]	[REDACTED]	.859
704-641-2320 pg 14	724	603	6.428
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Total Used	1,084	2,199	14.998
Shared Allowance	unlimited	unlimited	15.000
Usage Over Allowance	0	0	0
Total Shared Usage Charges	\$.00	\$.00	\$.00



PO BOX 4001
ACWORTH, GA 30101

Manage Your Account	Account Number	Date Due
www.vzw.com		Past Due
Change your address at vzw.com/changeaddress	Invoice Number	

KEYLINE



CHRIS MELTON
1206 RIDGEBURY TER
MATTHEWS, NC 28105-8800

Quick Bill Summary

Aug 10 – Sep 09

Previous Balance <i>(see back for details)</i>	\$561.96
Payment – Thank You	-\$264.98
Balance Forward Due Immediately	\$296.98
Account Charges and Credits	
Includes Late Fee of \$4.40	\$4.40
Monthly Charges	\$262.98
Usage and Purchase Charges	\$15.00
Verizon Wireless' Surcharges and Other Charges & Credits	\$7.35
Taxes, Governmental Surcharges & Fees	\$11.84
Total Current Charges Due by October 04, 2015	\$301.57

Total Amount Due \$598.55

Verizon Wireless News

See Where You Use Data
The Most

We know it's important to have tools to help monitor your usage. That's why we've created the new Data Utilization tool in My Verizon. Now you can easily view your data usage by category. Visit vzw.com/datautilization.

Our records indicate your account is past due. Please send payment now to avoid service disruption.

Pay from Wireless	Pay on the Web	Questions:
#PMT (#768)	My Verizon at www.vzw.com	1.800.922.0204 or *611 from your wireless



CHRIS MELTON
1206 RIDGEBURY TER
MATTHEWS, NC 28105-8800

Bill Date September 09, 2015
Account Number [REDACTED]
Invoice Number [REDACTED]

VE



Please Recycle

Total Amount Due

Make check payable to Verizon Wireless.
Please return this remit slip with payment.

\$598.55

\$.

PO BOX 660108
DALLAS, TX 75266-0108



Check here and fill out the back of this slip if your billing address has changed or you are adding or changing your email address.



NOTICE: Bank account and routing numbers will be retained to enable future payments by phone or online. To opt out, call 1-866-544-0401.



Get Minutes Used	Get Data Used	Get Balance
#MIN + SEND	#DATA + SEND	#BAL + SEND

Explanation of Charges

Verizon Wireless' Surcharges

Verizon Wireless' Surcharges include (i) a Regulatory Charge (which helps defray various government charges we pay including government number administration and license fees); (ii) a Federal Universal Service Charge (and, if applicable, a State Universal Service Charge) to recover charges imposed on us by the government to support universal service; and (iii) an Administrative Charge, which helps defray certain expenses we incur, including: charges we, or our agents, pay local telephone companies for delivering calls from our customers to their customers; fees and assessments on our network facilities and services; property taxes; and the costs we incur responding to regulatory obligations. Please note that these are Verizon Wireless charges, not taxes. These charges, and what's included, are subject to change from time to time.

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Includes sales, excise and other taxes and governmental surcharges and fees that we are required by law to bill customers. These taxes, surcharges and fees may change from time to time without notice.

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If a plan change is effective as of a date during the bill cycle, your proration will include a credit for unused days on the old plan, and a charge for the days used on your new plan.

Payments

Previous Balance	\$561.96
Payment – Thank You	
Payment Received 08/13/15	-264.98
Total Payments	-\$264.98
Balance Forward Due Immediately	\$296.98

Account Charges and Credits

Late Fee		4.40
Subtotal		\$4.40
Account Monthly Charges		
MORE EVERY UNL TIK TXT 15GB	09/10 – 10/09	100.00
20% Access Discount	09/10 – 10/09	-20.00
Subtotal		\$80.00
Account Usage Charges		
Unbilled Data From Prior Months – GB		15.00
Subtotal		\$15.00
Total Account Charges and Credits		\$99.40

Correspondence Address: Verizon Wireless Attn: Correspondence Team PO Box 5029 Wallingford, CT 06492

Automatic Payment Enrollment for Account: [REDACTED] CHRIS MELTON

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New Address _____

City _____

State/Zip _____

Work Phone _____ Home Phone _____

Email _____

Confirming or changing your service address

For each of your mobile numbers, in order to bill taxes and surcharges correctly we need a service address - which is a street address (not a PO Box) that is the home or primary business address of the person who uses that number. To confirm or change the service address for any of your mobile numbers, sign in to My Verizon at vzw.com/serviceaddress.

Overview of Lines

Your Account's Plan

MORE EVERY UNL Tik TXT 15GB

\$100.00 monthly charge
 15 monthly GB allowance
 \$15.00 per GB after allowance
Beginning on 03/05/15:
 20% Access Discount

Breakdown of Charges

Account Charges & Credits	pg	
[REDACTED]	2	\$99.40
[REDACTED]		
[REDACTED]		
704-635-0618 Chris Melton	pg 13	\$10.08
704-641-2320 Chris Melton	pg 14	\$59.98
[REDACTED]		
[REDACTED]		

Breakdown of Shared Usage

	Minutes Used	Messaging Used	Data GB Used
[REDACTED]			
[REDACTED]			
704-635-0618 pg 13			.451
704-641-2320 pg 14	697	557	8.255
[REDACTED]			
[REDACTED]			
Shared Allowance	unlimited	unlimited	15.000
Usage Over Allowance	0	0	0
Total Shared Usage Charges	\$.00	\$.00	\$.00

ORDINANCE NO. _____

BUDGET ORDINANCE AMENDMENT

ORDINANCE AMENDING THE BUDGET FOR THE TOWN OF MATTHEWS, NORTH CAROLINA FOR FISCAL YEAR 2015-2016

BE IT ORDAINED by the Board of Commissioners of the Town of Matthews, North Carolina that the following amendments are made to the Budget Ordinance for the fiscal year ending June 30, 2016.

SECTION 1: To amend the General Fund, the Revenues are to be changed as follows:

		<u>INCREASE</u>	<u>DECREASE</u>
10000001-441802	HIDTA Shared Proceeds	\$ 196.00	
10000001-441802	HIDTA Shared Proceeds	\$ 1,306.36	

SECTION 2: To amend the General Fund, the Expenditures are to be changed as follows:

		<u>INCREASE</u>	<u>DECREASE</u>
10431200-5271	Federal Seized Funds	\$1,502.36	

SECTION 3: The purpose of this amendment is to recognize shared proceeds received through DEA Task Force

SECTION 4: Copies of the budget amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this the 28th day of September 2015.

James P. Taylor, Mayor

Lori Canapinno, Town Clerk

ORDINANCE NO. _____

BUDGET ORDINANCE AMENDMENT

ORDINANCE AMENDING THE BUDGET FOR THE TOWN OF MATTHEWS, NORTH CAROLINA FOR FISCAL YEAR 2015-2016

BE IT ORDAINED by the Board of Commissioners of the Town of Matthews, North Carolina that the following amendments are made to the Budget Ordinance for the fiscal year ending June 30, 2016.

SECTION 1: To amend the General Fund, the Revenues are to be changed as follows:

		<u>INCREASE</u>	<u>DECREASE</u>
10000001-4820-01	DONATIONS TO EXPLORERS	\$500.00	

SECTION 2: To amend the General Fund, the Expenditures are to be changed as follows:

		<u>INCREASE</u>	<u>DECREASE</u>
10438000-5234	YOUTH PROGRAMS	\$500.00	

SECTION 3: The purpose of this amendment is to recognize donation to Police Explorers Program.

SECTION 4: Copies of the budget amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this the 28th day of September 2015.

James P. Taylor, Mayor

Lori Canapinno, Town Clerk

Agenda Item

Item: Consider Ordinance Amendment: Chapter 130 – *Offenses Against Town Regulation; Section 3 – Discharge of Firearms*

Date: September 22, 2015

From: Chief Rob Hunter

Background / Issue: At the September 14, 2015, Board of Commissioners meeting, staff was directed to return a proposed amendment to Chapter 130.03 of the Town of Matthews Code of Ordinances, *Discharge of Firearms*. This direction came following discussion of the processes for investigating & issuing permits for discharge of firearms within the town limits.

Proposal / Solution: A proposed amendment to the ordinance is included with this report. It proposes the following changes: (1) Authorize the 'Chief of Police' to consider and/or issue such permits, (2) provide a right-of-appeal to the Board of Commissioners for any citizen who has been denied such a permit, and (3) provide a right-of-appeal to any adjacent property owner of the location of any issued permit. In both instances of appeal, the citizen is afforded a period of ten (10) days following denial or issuance of the permit in which to file such an appeal. All appeals would be scheduled for the following Board of Commissioners meeting.

Additionally, while staff intends to continue the same levels of background & site investigations regarding any requested permit, and as the proposed ordinance provides for opportunity for citizen appeals within a defined time period, staff has also added an additional step to its administrative process – requiring the recipient of any issued permit to provide notification to all adjacent property owners, within forty-eight hours of receipt of the permit, of the issuance and conditions of the permit.

Financial Impact: The financial impact upon the town will minimal, though some savings will be realized by elimination of preparation of agenda item documents.

Related Town Goals: Quality of Life – “...to maintain our small town identity...”, Communications – “...to create an informed citizenry by providing relevant information...”, Public Safety – “...to ensure the safety of Matthews’ citizens & enhance the Town’s reputation for safety...”, & Operational Performance – “...to operate all (town) departments effectively and efficiently in order to meet the citizens’ needs for local government services.”

Recommended Motion: Approve the proposed amendments to Chapter 130.03 as prepared by the town attorney.

The employees of the Matthews Police Department strive to promote a safe community by preventing crimes and reducing the fear of crime, while treating all individuals fairly and with respect.

Our members will demonstrate honesty, professionalism and integrity, while building the partnerships necessary to enhance the safety of our community.

AN ORDINANCE AMENDING CHAPTER 130, OFFENSES AGAINST TOWN REGULATIONS, IN THE MATTHEWS TOWN CODE.

BE IT ORDAINED, by the Town Board of Commissioners of the Town of Matthews, North Carolina:

SECTION 1. That Chapter 130, Section 03 “Discharge of Firearms”, Subsection (A), is hereby amended by deleting the term “Town Board of Commissioners” and substitute in lieu thereof the term “Matthews Police Chief”.

SECTION 2. That Chapter 130, Section 03 “Discharge of Firearms”, is hereby amended by adding new Subsection (C) to read as follows:

“(C) An applicant whose permit has been denied by the Police Chief may, within ten days of said denial, give notice of appeal to the Matthews Board of Commissioners for its review and decision on the permit application. In the event a permit is approved by the Police Chief, then the adjoining owners of property immediately adjacent to the property where the permit has been granted may file written appeal within ten days to the Matthews Board of Commissioners for its review and decision on the permit application.”

SECTION 3. That this Ordinance shall become effective upon adoption.

This the _____ day of _____ 2015.

APPROVED AS TO FORM:

Town Attorney

2015 PLANNING CONFERENCE TO-DO LIST

original #	ITEM	ASSIGNED	SHORT 60 days	MEDIUM 61-180 days	LONG 181-300 days	NOTES
6	market the Matthews Station lot; consider temporary uses	KI	X	X		temporary uses are underway i.e. pop-up market; RFP for selling the property will sent out 8/24
12	research increasing performance bond payment	KI	X	X		NCGA passed legislation that limits towns authority. Staff will work attorney on new language
30	Follow up on pavement degradation fee	CJ	X		X	Ralph did not complete. Move to long-term CJ is new to the position
31	Can town employees sign off on street cuts before utility crew completes project?	CJ	X		X	This would be covered in the degradation fee and an on-site inspector would monitor
40	New website = high priority	JT	X	X		Municipal CMS has been selected; Contract signed; 12 to 16 weeks to complete.
41	MyMatthews app needs to be improved/made functional	JT	X	X		No need for an app. The new website will be compatible with all mobile devices.
42	Tech: investigate quad screens on each side in Hood Room; monitor in reception area for overflow (primary); monitor in Jordan Room (secondary); preference for petitioners/podium in front center of dias	LC	X			Funding not included in FY 15-16 budget
1	establish priority list for trails. CK to submit; TB to assign rate using point system	CK		X		Corey has developed a point system. Will share with the Board in the near future.
2	Community gardens: draft preference rules for Matthews residents	CK		X		New rules shared with the Board on 8/19 by email.
7	update Warren Report charts by 2016/17. Internal.	KI/JJ		X	X	
8	construct interactive road map with overlays: different colors for under construction (designate town vs state projects), planned under construction, funded but not under construction, needed but not funded	PLANNING		X	X	Pending new hire in planning dept. Interviews underway.
16	plan for future shade trees at Stumptown Park	CK		X		Corey and landscaping staff have met on site. Plans have not been put to paper.
20	draft (or communicate) wayfinding sign standards. Keep standard aspect ratio	JT		X		
32	Staff and CB to work together on list of eligible tourism fund projects	HB		X		
33	Draft list of possible improvements for Stumptown Park related to festivals	CK		X		
35	Develop a sportsplex marketing project that promotes Matthews businesses to visitors	JT		X		A monitor promoting PRCR events is in operation at Community Center; Still working on remote monitors
36	Butler greenway: investigate dirtway instead of paved greenway	CK			X	
37	Hwy 51 park: investigate Trailblazers for trail, gravel parking	CK			X	
3	add active community garden with gravel parking lot by spring 2016 - either rice road park or Hwy 51 park	CK			X	\$20,000 for Hwy 51 Park community garden (CIP)
5	staff to draft prioritized park list and possible grant opportunities	CK			X	
9	educate public on paving options/answer questions about methods (review with TB the planned paving schedule, which includes alternating full depth reclamation w/ other technologies)	CJ			X	
45	Legislative agenda: add campaign signs issue – give towns authority to enforce regulations	HB	X			Rep. Brawley introduced H613 to allow town to regulate. Bill has passed House and is in the Senate's State and Local Committee. My expectation this will be languish in Rules and not be passed.
COMPLETE						
4	research liability issues related to dog parks	CK	X			Corey provided explanation to Board on 6/22
10	hold community meeting with property owners re: special assessment/Oscar Drive	RM	X			Budget to be amended when decision made on Oscar Drive
13	can TB grant subdivision variances after subdivision is complete?	KI	X			Yes; C. Buckley sent memo to TB on 3/9/15
14	do rate study of storm water fees; tiers/incremental increases	RM	X			Ralph completed a rate study. Decided to postpone any recommendation until FY 16-17
15	submit to TB one page summary on differences between existing and draft bike/ped plans	KI	X			New bike/ped plan adopted 5/11
17	add Fountain Rock Park to greenway maps	CK		X		Done
18	show progress of Wayfinding to date	JT	X			New directional signs approved by DOT 6/17
19	track down rogue signs; TB to review costs before signs are replaced	JT	X			New Sportsplex and greenway trail signs have been installed
21	find out details of League's legislative action committee	HB	X			Shared details w/Board on 6/16
22	Matthews 101: start in August? Send invitations to recent board/committee applicants	JT	X			\$1,500 (estimate) Matthews 101 included in Manager Dept. budget; 1st session in Sept.
23	Give TB a list of properties with zoning classifications that are not in the UDO * how are the parks zoned now?	KI	X			List of properties shared with the Town Board on 6/18/15
24	Manager to keep TB apprised of controversial Planning issues – no surprises	HB	X			Manager has committed to keeping the Board apprised; Implemented a pre-development sessions
25	Ongoing projects pages on website needs to be kept current. Should be first source of new info to citizens	JT	X			Project pages updated as of 6/19
26	Update TB on future mass transit plans	RM	X			TB to be updated at 6/22 meeting
27	Planning/PB to draft list of top 10 infill projects in downtown – keep TB aware of possible areas that are right for infill development	KI		X		Done; see list
28	Prioritize list of Small Area Plans; consider one for 74 corridor to town line	KI	X			Top priority from list is East John St. SAP; included in Planning Dept. budget (in-kind)
29	Send draft Citizen Survey to TB, see if any questions need to be added	JT	X			Draft survey sent to TB in early March
34	Get legal language of tourism fund statute to TB	HB	X			Sent 5/22
38	Signal at Crestdale: flip to flashing light – educate drivers ahead of signal relocation	RM	X			Flashing nights & weekends; \$40,000 signal relocation included in PW Dept. budget
39	Should library pay anything for facade and facility maintenance?	HB	X			According to the lease they are responsible for 43% of the costs for maintenance of the bldg.
43	Orient Planning Board and Board of Adjustment to UDO	KI	X			PB reoriented 6/23; BOA reoriented 7/9
44	Paint the roof and floor of Stumptown Park stage and uplight the trees behind the stage	CK	X			\$8,000 in PRCR capital for uplighting trees. Painting stage floor completed. Uplighting expected by MA!

GFOA Certificate of Achievement for Excellence in Financial Reporting 1998-Present.

September 23, 2015

To: Honorable Mayor and Board of Commissioners

From: Christopher Tucker, Finance Director

CC: Hazen Blodgett, Town Manager
Jamie Justice, Assistant Town Manager
Lori Canapinno, Town Clerk

RE: Monthly Financial Summary

Please find attached for your review the Monthly Financial Summary through June 2015. This is our final snapshot of our fye15 numbers prior to having finalized financial statements. Our auditors at Martin Starnes and Associates came for fieldwork the week of August 31. The September report includes our final quarterly distribution of several state revenues including Electric sales and Telecommunications Tax.

Revenues:

- The Town has collected 97.37% of budgeted revenues through June.
- Sales Tax ended the year \$193,293 or 7.79% above budget.
- Staff analyzed the Auto Tag Fee shortfall and confirmed the amount received to be correct, as well as the number of cars that the budget was built on. The shortfall comes from that the first several months of the fiscal year were mostly comprised of collections of the \$15 tag fee from previous months. Starting around October of 2014, the majority of the collections were of the \$25 fee.
- Our September 2015 distribution of Piped Natural Gas hurt our position, as the distribution was a negative. The negative distribution was due to adjustments and excise tax appeals. I have attached an email from Chris Nida with the NCLM who address the matter, but not Matthews specifically. A review of other municipal distributions indicates that we were not the only one hurt by the adjustment.

Expenditures:

- Most departments finished at or below their budget paces as General Fund expenditures are at 95.59% of budget.

Other items of note:

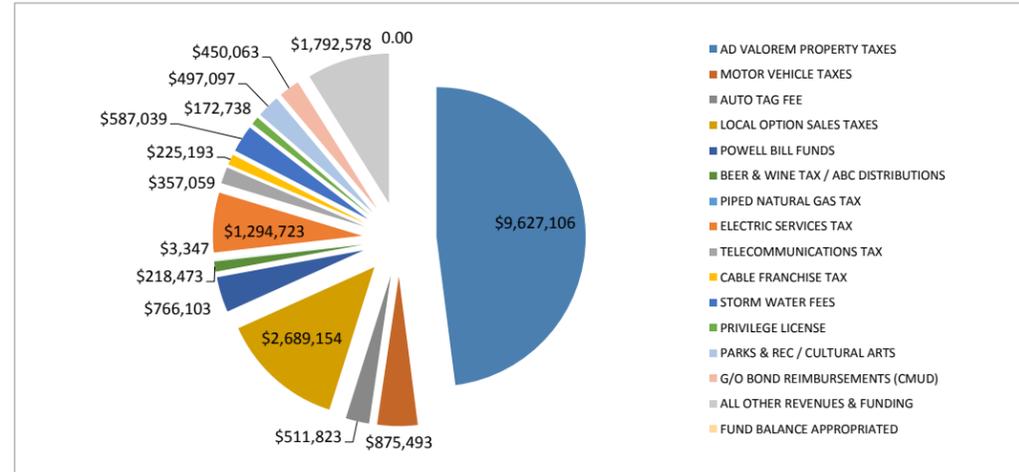
- Tax Revaluation Refunds through June are \$568,460.



TOWN OF MATTHEWS FINANCIAL SUMMARY REPORT FISCAL YEAR 2014-2015 (JULY-JUNE)

GENERAL FUND

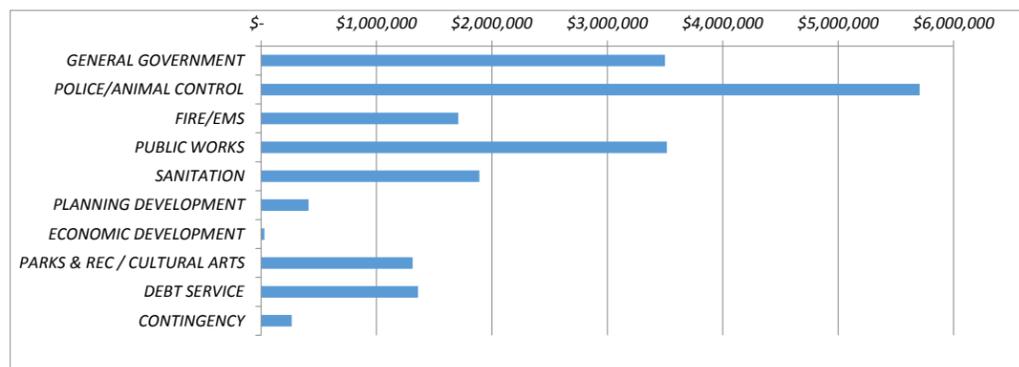
REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL	Y-T-D % COLLECTED
AD VALOREM PROPERTY TAXES	\$ 9,906,500	\$ 9,906,500	\$ 9,627,106	97.18%
MOTOR VEHICLE TAXES	\$ 706,300	\$ 706,300	\$ 875,493	123.95%
AUTO TAG FEE	\$ 587,500	\$ 587,500	\$ 511,823	87.12%
LOCAL OPTION SALES TAXES	\$ 2,495,861	\$ 2,495,861	\$ 2,689,154	107.74%
POWELL BILL FUNDS	\$ 750,000	\$ 766,626	\$ 766,103	99.93%
BEER & WINE TAX / ABC DISTRIBUTIONS	\$ 188,300	\$ 188,300	\$ 218,473	116.02%
PIPED NATURAL GAS TAX	\$ 150,000	\$ 150,000	\$ 3,347	2.23%
ELECTRIC SERVICES TAX	\$ 880,650	\$ 880,650	\$ 1,294,723	147.0%
TELECOMMUNICATIONS TAX	\$ 331,200	\$ 331,200	\$ 357,059	107.81%
CABLE FRANCHISE TAX	\$ 196,692	\$ 196,692	\$ 225,193	114.49%
STORM WATER FEES	\$ 613,758	\$ 613,758	\$ 587,039	95.65%
PRIVILEGE LICENSE	\$ 200,000	\$ 200,000	\$ 172,738	86.37%
PARKS & REC / CULTURAL ARTS	\$ 317,000	\$ 317,000	\$ 497,097	156.81%
G/O BOND REIMBURSEMENTS (CMUD)	\$ 450,063	\$ 450,063	\$ 450,063	100.00%
ALL OTHER REVENUES & FUNDING	\$ 1,577,701	\$ 2,288,551	\$ 1,792,578	78.33%
FUND BALANCE APPROPRIATED	\$ 346,844	\$ 531,064	\$ 0.00	0.00%
TOTAL GENERAL FUND REVENUES	\$ 19,698,369	\$ 20,610,065	\$ 20,067,989	97.37%



PRIOR YRS COMPARISON

	FY 14 ACTUALS	FY 13 ACTUALS	FY 12 ACTUALS
\$ 9,529,890	\$ 9,365,313	\$ 9,593,837	
\$ 808,478	\$ 767,222	\$ 748,925	
\$ 728,265	\$ 329,176	\$ 329,429	
\$ 2,351,106	\$ 1,999,347	\$ 2,257,134	
\$ 745,750	\$ 726,986	\$ 698,539	
\$ 124,243	\$ 173,481	\$ 118,396	
\$ 194,751	\$ 163,587	\$ 145,038	
\$ 671,908	\$ 647,369	\$ 666,899	
\$ 259,306	\$ 275,068	\$ 296,874	
\$ 154,958	\$ 155,291	\$ 153,965	
\$ 565,258	\$ 580,539	\$ 591,689	
\$ 180,223	\$ 199,809	\$ 188,017	
\$ 429,692	\$ 446,452	\$ 462,051	
\$ 473,388	\$ 481,550	\$ 499,875	
\$ 1,663,345	\$ 1,851,508	\$ 1,769,999	
\$ 0	\$ (1,294,083.0)	\$ (865,000)	
\$ 18,880,561	\$ 16,868,615	\$ 17,655,667	

EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL	Y-T-D % SPENT
GENERAL GOVERNMENT	\$ 3,501,613	\$ 3,483,977	\$ 3,500,320	100.47%
POLICE/ANIMAL CONTROL	\$ 5,519,052	\$ 5,812,631	\$ 5,706,390	98.17%
FIRE/EMS	\$ 1,811,268	\$ 1,841,421	\$ 1,708,291	92.77%
PUBLIC WORKS	\$ 3,661,102	\$ 4,247,598	\$ 3,515,978	82.78%
SANITATION	\$ 1,923,200	\$ 1,908,700	\$ 1,891,807	99.11%
PLANNING DEVELOPMENT	\$ 451,531	\$ 451,531	\$ 410,804	90.98%
ECONOMIC DEVELOPMENT	\$ 20,000	\$ 40,000	\$ 29,064	72.66%
PARKS & REC / CULTURAL ARTS	\$ 1,142,550	\$ 1,174,819	\$ 1,313,491	111.80%
DEBT SERVICE	\$ 1,372,383	\$ 1,372,383	\$ 1,359,846	99.09%
CONTINGENCY / TRANSFERS TO CIP	\$ 295,670	\$ 277,005	\$ 265,670	95.91%
TOTAL GENERAL FUND EXPENDITURES	\$ 19,698,369	\$ 20,610,065	\$ 19,701,661	95.59%
Y-T-D FUND BALANCE INCREASE (DECREASE)	0.00	0.00	\$ 366,328	



	FY 14 ACTUALS	FY 13 ACTUALS	FY 12 ACTUALS
\$ 3,248,653	\$ 1,931,117	\$ 1,848,077	
\$ 5,407,361	\$ 6,103,628	\$ 5,548,778	
\$ 1,261,599	\$ 1,366,106	\$ 1,247,399	
\$ 3,198,569	\$ 3,657,040	\$ 3,077,288	
\$ 1,868,891	\$ 1,833,624	\$ 1,784,905	
\$ 386,535	\$ 427,162	\$ 396,085	
\$ 19,390	\$ 23,396	\$ 21,015	
\$ 1,173,797	\$ 1,112,123	\$ 1,595,206	
\$ 1,581,606	\$ 1,712,533	\$ 1,885,785	
\$ 367,483	\$ 2,028,290	\$ 2,062,821	
\$ 18,513,884	\$ 20,195,019	\$ 19,467,359	

NOTES:

NOTES:

REVENUES

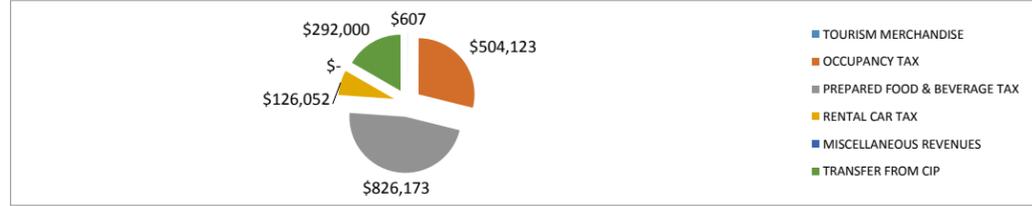
AD VALOREM PROPERTY TAXES	Receive majority in months of Nov, Dec, Jan
MOTOR VEHICLE TAXES	Receive monthly distributions
AUTO TAG FEE	Receive monthly distributions
LOCAL OPTION SALES TAXES	Receive monthly distributions - 2 months in arrears
POWELL BILL FUNDS	Receive equal distributions semi-annual: Oct & Jan
BEER & WINE TAX / ABC DISTRIBUTIONS	Receive quarterly from County, annual from state in May
PIPED NATURAL GAS TAX	Receive quarterly from State. First fiscal distribution received in Dec
ELECTRIC SERVICES TAX	Receive quarterly from State. First fiscal distribution received in Dec
TELECOMMUNICATIONS TAX	Receive quarterly from State. First fiscal distribution received in Dec
CABLE FRANCHISE TAX	Receive quarterly from State. First fiscal distribution received in Dec
STORM WATER FEES	Receive monthly from County
PRIVILEGE LICENSE	To be invoiced in April, due by May 31
PARKS & REC / CULTURAL ARTS	Collected through out year, based on events and programming

EXPENDITURES

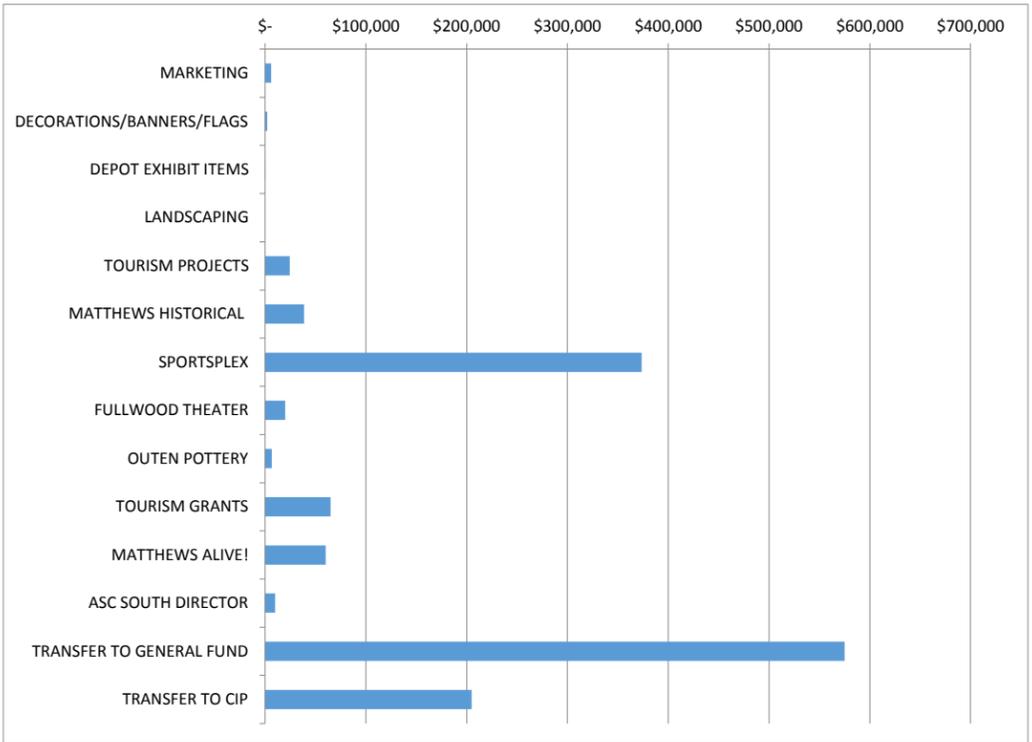
Large expenses incurred during July/Aug each yr due to annual contracts, insurance premiums, dues, capital outlay (vehicles/equipment) purchases

TOURISM FUND

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL	Y-T-D % COLLECTED
TOURISM MERCHANDISE	\$ 1,000	\$ 1,000	\$ 607	60.69%
OCCUPANCY TAX	\$ 429,629	\$ 429,629	\$ 504,123	117.34%
PREPARED FOOD & BEVERAGE TAX	\$ 809,859	\$ 809,859	\$ 826,173	102.01%
RENTAL CAR TAX	\$ 131,328	\$ 131,328	\$ 126,052	95.98%
MISCELLANEOUS REVENUES	\$ 1,000	\$ 1,000	\$ -	0.00%
TRANSFER FROM CIP	\$ -	\$ 292,000	\$ 292,000	100.00%
TOURISM REVENUE TOTAL	\$ 1,372,816	\$ 1,664,816	\$ 1,748,955	105.05%



EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL	Y-T-D % SPENT
MARKETING	\$ 25,000	\$ 25,000	\$ 5,957	23.83%
DECORATIONS/BANNERS/FLAGS	\$ 45,000	\$ 45,000	\$ 1,900	4.22%
DEPOT EXHIBIT ITEMS	\$ 2,500	\$ 2,500	\$ 162	6.48%
LANDSCAPING	\$ 10,000	\$ 10,000	\$ 0	0.00%
TOURISM PROJECTS	\$ 86,084	\$ 49,584	\$ 24,426	49.26%
MATTHEWS HISTORICAL	\$ 40,000	\$ 40,000	\$ 38,764	96.91%
SPORTSPLEX	\$ 194,075	\$ 486,075	\$ 373,667	76.87%
FULLWOOD THEATER	\$ 26,000	\$ 26,000	\$ 19,789	76.11%
OUTEN POTTERY	\$ 0	\$ 36,500	\$ 6,700	18.36%
TOURISM GRANTS	\$ 60,000	\$ 60,000	\$ 65,000	108.33%
MATTHEWS ALIVE!	\$ 60,000	\$ 60,000	\$ 60,000	100.00%
ASC SOUTH DIRECTOR	\$ 10,000	\$ 10,000	\$ 10,000	100.00%
TRANSFER TO GENERAL FUND	\$ 609,157	\$ 609,157	\$ 575,000	94.39%
TRANSFER TO HEALTH FUND	\$ 0	\$ 0	\$ 0	0.00%
TRANSFER TO CIP	\$ 205,000	\$ 205,000	\$ 205,000	100.00%
ROTARY	\$ 0	\$ 0	\$ 0	0
MARA	\$ 0	\$ 0	\$ 0	0
PLAYHOUSE	\$ 0	\$ 0	\$ 0	0
CHAMBER	\$ 0	\$ 0	\$ 0	0
CCBC	\$ 0	\$ 0	\$ 0	0
AMERICAN LEGION	\$ 0	\$ 0	\$ 0	0
BUTLER BAND	\$ 0	\$ 0	\$ 0	0
WOMAN'S CLUB	\$ 0	\$ 0	\$ 0	0
RUGBY	\$ 0	\$ 0	\$ 0	0
TOURISM FUND EXPENDITURE TOTAL	\$ 1,372,816	\$ 1,664,816	\$ 1,386,364	83.27%
Y-T-D FUND BALANCE INCREASE/(DECREASE)	\$ -	\$ -	\$ 362,590	



PRIOR YRS COMPARISON

	FY 14 ACTUALS	FY 13 ACTUALS	FY 12 ACTUALS
TOURISM TOTAL REVENUE ONLY AVAILABLE	\$ 1,397,396	\$ 191,158	\$ 1,138,700
MARKETING	\$ 20,224	\$ -	\$ -
DECORATIONS/BANNERS/FLAGS	\$ 30,199	\$ -	\$ -
DEPOT EXHIBIT ITEMS	\$ 1,572	\$ 544	\$ 1,759
LANDSCAPING	\$ -	\$ 23,431	\$ 6,686
TOURISM PROJECTS	\$ 500	\$ 94,623	\$ 44,286
MATTHEWS HISTORICAL	\$ 37,764	\$ 187,000	\$ 50,000
SPORTSPLEX	\$ 55,335	\$ 437,500	\$ -
FULLWOOD THEATER	\$ -	\$ -	\$ -
OUTEN POTTERY	\$ -	\$ -	\$ -
TOURISM GRANTS	\$ -	\$ -	\$ 5,500
MATTHEWS ALIVE!	\$ 105,000	\$ 41,247	\$ 36,750
ASC SOUTH DIRECTOR	\$ 10,000	\$ 10,000	\$ 10,000
TRANSFER TO GENERAL FUND	\$ 698,172	\$ 773,489	\$ 667,508
TRANSFER TO HEALTH FUND	\$ -	\$ 50,000	\$ 38,680
TRANSFER TO CIP	\$ 220,000	\$ 512,975	\$ -
ROTARY	\$ -	\$ 3,500	\$ 2,500
MARA	\$ 8,500	\$ 9,000	\$ 8,500
PLAYHOUSE	\$ 27,250	\$ 29,000	\$ 27,500
CHAMBER	\$ 10,500	\$ 11,500	\$ 10,500
CCBC	\$ 1,000	\$ -	\$ -
AMERICAN LEGION	\$ 750	\$ -	\$ -
BUTLER BAND	\$ 500	\$ -	\$ -
WOMAN'S CLUB	\$ 1,000	\$ 1,000	\$ -
RUGBY	\$ 6,500	\$ -	\$ -
TOTAL	\$ 1,234,766	\$ 2,184,809	\$ 910,169

NOTES:
REVENUES
 TOURISM MERCHANDISE
 OCCUPANCY TAX
 PREPARED FOOD & BEVERAGE TAX
 RENTAL CAR TAX

Receive monthly distributions
 Receive equal distributions semi-annual: Oct & Mar
 Receive monthly distributions



Chris Tucker <ctucker@matthewsnc.gov>

Fwd: FW: [ncfinance] Adjustment to the upcoming Utilities Sales Distribution

Hazen Blodgett <hblodgett@matthewsnc.gov> Thu, Sep 10, 2015 at 3:35 PM
To: Jamie Justice <jjustice@matthewsnc.gov>, Chris Tucker <ctucker@matthewsnc.gov>

FYI

----- Forwarded message -----

From: **Chris Nida** <cnida@nclm.org>
Date: Thu, Sep 10, 2015 at 9:17 AM
Subject: FW: [ncfinance] Adjustment to the upcoming Utilities Sales Distribution
To: Chris Nida <cnida@nclm.org>

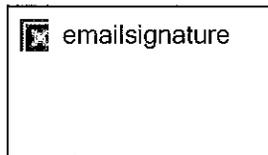
Good morning,

I am writing to follow up on the note from the Dept. of Revenue below, which hopefully most of you have seen by now. Your municipality's negative adjustment as a result of the amended returns for this distribution is relatively large, at least in comparison to your recent natural gas sales tax distributions. I have spoken with the Dept. of Revenue regarding this adjustment and the process for putting it in place. We knew some changes like this were possible when the distribution of electricity and natural gas revenue was changed as part of tax reform in 2013, and one of the reasons this adjustment is just being made now is that DOR has spent time examining the amended returns they received to ensure that they were accurate. This is a one-time adjustment that should not necessarily impact your distributions going forward. DOR can likely provide you with more information, but I am available to try to answer any questions as well. As I said, I just wanted to make sure you were aware of this so you were not surprised when you saw your utilities sales tax distribution for this quarter. Please let me know if I can provide anything further that would be helpful.

Thanks,

Chris

Chris Nida
Director of Research and Policy Analysis
NC League of Municipalities
215 North Dawson Street
Raleigh, NC 27603
919.715.3945 office
919.609.8671 cell
cnida@nclm.org



Description:
Description:



From: Deane Irving [mailto:Deane.Irving@domc.com]
Sent: Thursday, September 10, 2015 8:38 AM
To: The ncfinance mailing list
Subject: [ncfinance] Adjustment to the upcoming Utilities Sales Distribution

Included in the upcoming Utilities Sales Distribution on September 15, 2015, will be many adjustments from the repealed excise tax on piped natural gas. These adjustments are due to requests for refunds from manufacturers and amended returns for past periods that utility companies have sent in since the last distribution of those funds. A total of 250 municipalities have been impacted by these changes, some positively and some negatively. Please review the attached list to see if any of these adjustments will affect your distribution.

The amounts posted on our website will already include these adjustments. The distribution of sales tax on piped natural gas includes the adjustments from the excise tax on piped natural gas.

If you have any additional questions about this matter, feel free to contact the Distribution Unit at (919) 814-1118.

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Hazen Blodgett
Town Manager
Town of Matthews
232 Matthews Station Street
Matthews, NC 28105
704-847-4411 x1230
704-845-1964 fax
hblodgett@matthewsnc.gov
www.matthewsnc.gov



DATE: August 26, 2015
TO: Hazen Blodgett, Town Manager
RE: Special Event—Ordinance 130.02 Exemption for Pawsitively Matthews
FROM: Lee Anne Moore, Special Events Manager

Background/Issue:

Consistent with the process and execution that we implemented at the inaugural Pawsitively Matthews event last year, we would like to add a beer/wine pavilion at the 2015 Pawsitively event. We plan to add a coffee bar in the pavilion this year, and would like to have this element be a returning feature in subsequent years.

Proposal/Solution:

We would like to request exemption to Town Ordinance 130.02, to allow the sale and consumption of alcohol on Town property, during the Pawsitively Matthews event on November 14, 2015.

Pavilion Details:

- Beer/wine only (no liquor; coffee bar added in 2015)
- Pavilion contained in 20'x20' tent, placed in Stumptown Park (smaller area than in 2014)
- Pavilion to include 40'x40' perimeter of metal riot fencing, with one entrance at front
- ABC permit to be applied for by Town; Custom Home Pubs (1640 Sardis Rd N #120, Charlotte, NC 28270) to provide equipment/taps/staff
- Town staff, with MPD assistance, to check IDs and give wristbands to attendees at pavilion entrance
- Event hours 10:00am-4pm.

Financial Impact:

All financial impact to the town with regard to this exemption has been accounted for within the current event budget.

Related Town Goal:

Quality of life: to maintain our small-town identity by providing a vibrant downtown, pedestrian-friendly community, and cultural activities.

- Reaching a varied demographic from our standard child/family events
- Desire to include those families without children (whose pets 'are their children') in an activity not offered previously in Matthews
- Desire to reach a new age group with an interest in current social trends (craft beer, local wines, coffee)

Recommended Motion: Approve requested exemption to allow the sale/consumption of alcohol on Town property on November 14, 2015, in Stumptown Park, for Pawsitively Matthews event.