



First Thursday Downtown Matthews Crawl Pop-Up Market Application

Your application must include two photographs of your work and one photo of your booth setup. If emailing, please send in JPG or PDF format. All information must be received at least one week before the event for which you are applying. You may sign up for multiple events with this application.

Vendors paying for five dates will receive a sixth date at no charge.

Business name _____

Business website _____

Contact name _____

Phone _____ Email _____

Address _____ City _____ State _____ ZIP _____

Vendor type crafts food truck fashion truck **Have you previously sold here?** yes no

Describe your handmade items _____

Booth fee: 12' x 12' space • \$25.00 per event (buy five and get the sixth free!)

Make checks payable to Town of Matthews • Set up time is 4 - 5 pm

If paying by credit card:

Amount \$ _____ Card # _____ Expiration _____

Signature _____ Date _____

RELEASE AGREEMENT

Completion and submission of this application represents my commitment to participate in the First Thursday Pop Up Market in Matthews, North Carolina, on the following date(s) in 2016:

February 4 March 3 March 17 April 7 May 5 June 2

July 7 August 4 September 1 October 6 November 3 December 1

The undersigned does hereby and forever discharge the Red Brick Partnership Board of Directors, the event Sponsors, the Town of Matthews and the Matthews Chamber of Commerce, Inc. from all manner of actions, suits, damages, claims and demands whatsoever in law or equity, and from any loss or damage to the undersigned's property, while in the possession, supervision or auspices of this festival, its agents, representatives or employees.

I have received and read the Pop Up Market Vendor Rules and I agree to abide by them if I am accepted. If accepted, the Red Brick Partnership has my permission to publish photographs or videos taken of me, my booth and my work during the event for purposes related to promotions of the event, past or future.

Signature of Vendor _____ Date _____

EVENT INFORMATION

The First Thursday Pop Up Markets are produced by the Red Brick Partnership, an organization of merchants, residents and the Town of Matthews. These markets are open air and held every First Thursday of the month. Pop Up Markets will feature locally produced and hand made work of artists and crafters from the greater Matthews area. The markets will be held on the grass lot on Matthews Station Street in Historic Downtown Matthews near the Town Hall and Library. These First Thursday Pop Up Markets will feature those who make and sell quality vintage, original arts and craft items, locally produced or locally sourced items. The First Thursday Pop Up Markets will showcase a diversity of local merchants throughout Downtown Historic Matthews.



POP UP MARKET VENDOR RULES

1. All accepted vendors must exhibit and be present for the entire market from at least 5 to 7 pm during fall/winter months and 5 to 9 pm during spring/summer months on the First Thursday dates for which you are accepted. Failure to follow these rules makes exhibitors ineligible for admission to future markets. Only accepted exhibitors and their work approved by the Red Brick Partnership Board of Directors may exhibit work within this market.
2. The work of one vendor may be displayed in each assigned 12' x 12' space. Tents must be 10' x 10'. A team producing a single product may qualify as a single vendor; however, teams may consist of no more than two persons and both names must be on the application. Both artists must sign all forms, send in all necessary slides and checks, and be present at event.
5. Accepted participants violating the rules of this event will not be permitted to exhibit and will become ineligible for future events. The Red Brick Partnership Board of Directors reserves the right to enforce any of the rules as it deems fit.
6. The Red Brick Partnership Board of Directors will not refund booth fees due to inclement weather, Acts of God, extenuating circumstances, etc.
7. All completed applications will be presented to the Red Brick Partnership Board of Directors and notice will be mailed or emailed to all who apply.

Your complete application must be submitted one week prior to the market date you wish to attend. Payment may be submitted with your application or paid before setup on the date of your event.

Email your application to Pam Decker at pamdeckerservices@gmail.com

Please call Pam Decker at 980-721-1545 if you have any questions.

RED BRICK PARTNERSHIP FOUNDING MEMBER SPONSORS:

BROOKECHASE PROPERTIES, JAMISON REALTY, JIM JOHNSON, LAT PURSER & ASSOCIATES, INC., ROBERT MARTIN, RENFROW HARDWARE, URBAN ARCHITECTURAL GROUP & THE TOWN OF MATTHEWS

info@redbrickpartnership.org