



June 30, 2015

Kathi Ingrish, Planning Director  
Town of Matthews  
232 Matthews Station Street  
Matthews, NC 28105

**Re: “Revised” Text Amendment Request to establish parking standards for Animal Day Care Kennels and Commercial Kennels**

Dear Ms. Ingrish,

On behalf of Giles McIvor, Inc., please accept the applicant’s request to “revise” the aforementioned text amendment request to coincide with the Planning Board’s recommendation of one (1) parking space/500 square feet of gross floor area (GFA), based on deliberations that took place at the Board’s most recent meeting held on June 23, 2015.

**Request:** The attached “revised” text amendment, requesting consideration for establishing a parking standard for Animal Day Care Kennels and Commercial Kennels, will effectively amend the Table of Required Parking, Section 155.607.7.B.4, within the Town’s UDO. Enclosed you will find an updated “revised” Parking Table Exhibit “A” that coincides with this request.

Should you have any questions or need additional information, please do not hesitate to give me a call at (980) 721-0186 or via email [ptatge@espassociates.com](mailto:ptatge@espassociates.com). Thank you for your time and attention to this matter as it proceeds to the Town Board of Commissioners for their respective consideration.

Sincerely,  
ESP Associates, P.A.

A handwritten signature in black ink that reads "Peter Tatge".

Peter Tatge, AICP  
Planning Department Manager

cc: Mr. Rick Giles, Giles McIvor, Inc.

Exhibit A - Proposed Addition to Parking Table

4. GENERAL COMMERCIAL USES	REQUIRED BICYCLE PARKING SPACES	REQUIRED MOTOR VEHICLE PARKING SPACES
Animal Day Care Kennels and Commercial Kennels	2 spaces or 10% of auto parking	One (1) space per 500 sq ft GFA