Updated Afternoon Dismissal Plan

Issue: Dismissal begins at 2:45, but vehicles begin arriving as early as 2:00 to wait in car line. Traffic blocks travel lanes along Elizabeth Lane and Highway 51. Vehicles frequently made illegal U-turns to enter queueing line.

Adjustment was made for 2018/2019 school year to allow car line to form in bus lot at 2:30. The adjustment addressed the issue of backup onto Highway 51, but not on Elizabeth Lane and increased number of U-turns.
2019-2020 Revised Dismissal Plan

- Cars will be allowed to enter the bus lot beginning at 2:15pm and will cue in two lanes to prevent backup on Highway 51 and Elizabeth Lane.
- An additional lane will be added to facilitate vehicle queuing.
- At 2:35, the first wave of cars will be directed to the car line, clearing space for arriving buses.
- Traffic officer will control main entrance 2:30-3:00 pm, staff will direct bus lot flow
Only daycare vans and cars entering to park allowed in main lot.

2:15 pm
Sign placed to indicate carpool waiting line begins in bus lot.
2:15: Cars arriving for afternoon carpool may begin queueing in the bus lot.

An additional vehicle lane will allow double stacking until the main car line is open at 2:40.

Left and right turns allowed.
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Main driveway remains open for daycare vans and vehicles entering to park in lot.

Daycare van queueing lane.
After the inner lane is full, cars will queue in the second, outer lane.

Driveway will be marked to create three lanes (entrance, left turn exit, right turn exit). Left turn exit will not be used during PM dismissal leaving space for buses to make wide turn into lot.
2:30 pm
Traffic officer begins controlling main entrance. Vehicles only allowed to enter car line from bus lot queuing line.

2:35 pm
Cars will be directed by school staff from the bus lot queueing line into the car pick up line.

The inner queuing lane will exit the bus lot completely and fill the student pick up line.
Arriving vehicles will continue entering bus lot queueing line until full, or until enough buses have arrived to begin moving students onto bus lot for loading.

Car rider dismissal begins at 2:45 pm and car rider traffic can begin to flow.

Staff will continue directing vehicles to exit bus lot and enter student pick up line in waves. Left turns prevented into main lot to allow bus lot to continue clearing.
Any vehicles in the lane where student movement will occur will be moved to the double stack line behind buses. Staff will direct those vehicles to continue exiting lot as students load buses from front of lot.
Once bus dismissal begins, (approx, 2:50 pm) officer will begin directing vehicles to enter main lot from both turn lanes to minimize stacking on Highway 51.

Once buses exit the lot, staff members will begin loading car riders in both lots if any vehicles are left in bus lot.
Partnering for Success

ELE/CMS

- Allocate resources for updating bus lot striping to add queing lanes, move bus lane markings to front of spaces, continue funding for traffic officer, update on-campus signage
- Communicate plan to school stakeholders and neighbors
- Require parents to complete training on dismissal procedure to obtain car rider tag
- Train staff team to direct on-campus dismissal procedures
- Continue to encourage use of bus transportation and walking within safe zones

Request for Support from Town of Matthews

- Continue to assist in securing consistent traffic officer for AM and PM