

**Matthews Parks, Recreation and Cultural Resource Advisory Committee  
Wednesday, May 9, 2018 Meeting Minutes  
6:30pm, Matthews Community Center**

**Committee Members Present:** Howie Labiner, Harvey Boyd, Sandi Lee, Dawn Reid, Ryan Maclatchie, Daphne Traywick, Mitchell Mullen, John Gatlin

**Committee Members Absent:** Mary Ciminelli

**Staff Members Present:** Corey King, Scott Rawls

- **Call to Order**
  - Meeting called to order at 6:35pm.
  - New members introduced themselves.
- **Approval of Minutes**
  - Minutes from April meeting were approved.
- **Public Comment**
  - Student in attendance for a school project.
  - Individual citizen attending to learn information about PRCR department.
- **Division Reports**
  - Suggestion for “Sunday Afternoon Concerts.” Sundays are slow in downtown, and this would draw business to restaurants. Maybe more appropriate for Red Brick to organize, but we could provide support where appropriate. Potential use for grass lot across from Subway.
  - Update on stair murals. Melissa met with artist, who will return with proposed designs and pricing. There was also a question about the wall poems - Need more information.
  - Update on Country Place Park: new accessible sidewalk, new accessible cement pads near benches, cement base around mural to help with maintenance.
- **Director’s Report**
  - Rice Road Park: 2nd bid opening - 1 qualified bid. \$250k over original budget.
  - Heritage Trail: Reviewed the map of the trail. Discussed details
    - Access to one parcel on McCleod Circle was delaying the project. An alternative was discovered and the project will move forward.
  - Town Vision Meeting
    - Great input from attendees.
  - Town Sponsored Events Policy
    - Outside organizations must get approval from the Town to host events that would utilize Town resources.
  - Investigation has started to get information about extending the greenway past the bridge at Trade Street towards Rea Road.
  - Irvins Creek Greenway: Committed \$500k towards project
  - Purser-Hulsey Park: At the next Board Meeting, the Director will present updated costs and projected operational budget for the park. The goal is to have an approved design, allowing the opportunity for pursuit of alternative funding opportunities.
  - Outen Pottery: Received 3 quotes to replace the roof - will evaluate and select best option. Funding was also approved to repair the chimneys.

- Windsor Run: Original footprint was 20 acres. They recently offered an additional 8 acres, most of which is within Duke Energy right of way.
- Roseland Cemetery Project: No recent progress on the development.
- **Old Business**
  - Dogs at events: Lee Anne presented her research of policies from other organizations. Most other organizations don't allow dogs, for a variety of reasons. Concerns are safety of visitors/animals and overall health/sanitation. We will revisit this topic after the Food Truck Friday season to see if there was any additional feedback from visitors.
    - Motion was approved to keep the existing policy.
- **New Business**
  - Howie discussed with Commissioners a request to have a permanent fund for land development/acquisition.
  - Question about improving fence along the Greenway behind Matthews Elementary School. The fences belong to homeowners and the Town is not able to improve this area.
  - Discussed various locations/options for potential public art.
- The meeting was adjourned at 8:35pm