

## **March 19, 2018 Appearance and Tree Board meeting\***

**Members present:** Debbie Foster, Jill Palmer, Pamela Tobin, Elizabeth Pash, Ashley Smith, Karen Dixon, Brian Antal, Rachel Milbourn, Ralph Ramsaur

**Call to Order:** Meeting started at 7:00 pm

### **Minutes:**

Started with the introduction of all eight possible members and the town Landscape Mgr Ralph Ramsaur went over Board member's job description and list of duties and expectations. Much of the info came from town bylaws. I went on to give a list of activities and projects that the past boards had been involved in and tree programs that were still in place. I also provided a list of possible beautification projects that members could create and initiate.

Toward the end of our introductory meeting, time was provided for a question and answer session. I provided some answers and others in the group shared their personal experiences from boards they had been involved in. I ended the meeting by letting each know that for the April 16 meeting, they would be choosing to serve on the Tree Board and also deciding on who the Chairperson, Co-Chairperson, and Secretary would be.

**Adjournment:** Meeting Adjourned at 8:10

Ralph Ramsaur  
Landscape Manager/Town Arborist

- Unofficial meeting/unofficial minutes of unappointed members. Members were appointed by the Board of Commissioners on April 23, 2018.