

Matthews Committee on Education (MCE)
June 11, 2019 Meeting Minutes

In attendance – Jay Grymes, Kelly Morris, Adam Brooks, Dane Jackson, Joanna Schimizzi, Susannah White, Erin Ferrell-Harper, Kristen Shaben, Jeff Miller, Becky Hawke **absent:** Jenny Reill

Meeting called to order at 6:31 pm and a quorum was declared.

Mr. Grymes moved to approve the minutes from previous meeting
Ms. Shaben 2nd the motion. All members approved the minutes.

1st order of business - Discussion on Metric Categories

- Teacher Turnover Concerns

Ms. Morris said it's called "1 year teacher turnover" and align to DPI

Mr. Brooks – curious if additional data will be added to the DPI data

Commissioner Miller – wondered what the specific category in response to

Ms. Shaben – what's the outcome we're aiming to get to, what are we actually trying to see

Ms. White – trying to show families side by side snapshots

Mr. Brooks –baseline data – doing a "physical" so that we can get comparative data, also to get a snapshot of culture, all we see are lagging indicators year-to-year

Ms. Morris – DPI data is pretty robust

- # of students

- Committee members discussed strategies to get a breakdown of # of students, # of classes by grade level

- Can estimate average class size

- When do schools know their enrollment for the next year?

- Do we include specific diversity indicators?

- % SPED, EL,

- # of staff

- Ms. White suggested the committee examine 3 categories ; Teachers, support staff, admin

- The committee also suggested Advanced degrees, NBCTs, number of years as a teacher, 1 year teacher turnover, which are all data points readily available

- Ms. Shaben suggested looking at how many classes and which grades have teacher assistants

- % utilization

- Mr. Grymes wondered what are the limits on the schools?

- It was suggested that it is possible to have CMS facilities explain these rules, including the physical capacity of the school (permanent vs. adding trailers)
 - Commissioner Miller reminded that schools don't have to expand cafeteria/auditorium if use trailers to exceed capacity. Crown Pointe is undercrowded – everything else is overcrowded and that's why we're here
- Trailers –
 - Mr. Brooks suggested that the Committee examine # of seats, # of trailers
 - Commissioner Miller raised the issue of Security of trailers
 - Mr. Jackson asked to look school capacity with and without trailers (
 - Ms. Schimizzi asked What do we measure about trailers?
 - Commissioner Miller informed the committee that CMS must notify when a new trailer goes in and request to keep year to year
 - The Committee decided on: Total capacity, Total enrollment, are any in temp structures, how many students, how many classrooms in temp structures
- Security –
 - Ms. Hawke said that Safety is something that the school will not release (Hawke)
 - Ms. Schimizzi wondered What are the metrics that we can get nationally and statewide?
 - Mr. Brooks - Can look at number of incidents
 - Commissioner Miller shared that Charlotte Police Chief Putney suggested single point of entry and CMS rejected this idea. The Town of Matthews offered to pay for security cameras
 - Mr. Brooks said we need to be very careful about which data we are asking for. What is the managed metric that schools will release?
 - Ms. White said that if you look at a school as a parent, they'll tell you some specific safety indicators such as doors locked and number of cameras.
 - Mr. Grymes and Ms. Morris said that there are data points on school report card (suspension/expulsion rates)
 - Ms. Ferrell-Harper – let's pause on this metric
- School Academic Performance
 - Ms. Morris suggested the Committee examine the % of students who are proficient in key subject areas, also by demographic
- Differentiation/Student Experience
 - Ms. Ferrell-Harper - How do we include this/worth measuring
 - Ms. Shaben asked how will the Committee really know what are they doing in the classroom?
 - Ms. Schimizzi suggested looking at which the programs offered at the school? (magnet programs, after school programs, clubs)

- Commissioner Milled agree and suggested if we If we publish once a year, all the citizens would be able to review as they make school choices.
 - Mr. Grymes said that the NC school report card does ask about arts education
 - Mr. Brooks suggested that we clarify if the opportunities offered during the school day or after school day.
 - Ms. Hawke suggested the Committee ask about Non-traditional course offerings and AP Courses/ IB/other distinction
- Traffic
 - Mr. Brooks asked what the Committee is actually trying to measure.
 - Commissioner Miler Matthews has proposed changes to Matthews Elementary traffic that CMS seems to be unwilling to solve and suggested there might be a traffic direction with police officers and charters who have better solutions
 - Mr. Brooks suggested that the Committee could observe traffic delays Also, can it be a survey families fill out vs occasional observation
 - Ms. Shaben suggested it might be related to overcapacity
- Family Engagement
 - It was suggested that we pause to struggle to measure it
 - Ms. Schimizzi suggested starting by asking the schools “What are the family engagement opportunities? How do you time them?”
 - Ms. Shaben confirmed she once had – two school Open houses at the same time
 - Ms. Schimizzi suggested asking if the school has a PTA – it is not required
 - The Committee wondered if Charters – require volunteer hours? And if there is a way for all schools to track volunteer hours?
 - Ms. White suggested that an open-ended question on a Committee Survey would be a good way for schools to brag about their programming.
- Alternative Programming and Cost
 - The Committee agrees this now falls under differentiation
- Mr. Brooks asked if there is a way to see how far out students are traveling to get to a school such
 - Interested in zip code numbers if it applies to charter, magnet, private (Brooks)
 - Mr. Grymes suggested There is some data kept on private and homeschoools through the Dept of Administration, Division of Non-public education

Mr. Brooks and Ms. Hawke shared that contact has been made to date as DPI about which schools are serving Matthews students, to date, no reply has been received.

The Committee confirmed to keep the next meeting on July 9th at 6:30pm

All other action items were moved to the next meeting, including confirming the school list, having Committee members select schools, and confirming the letter from Mayor Bailey to introduce MCE members.

Ms. Ferrell-Harper made a motion to adjourn and Shaben and Miller 2nd. The meeting ended at 7:50pm.