

# September 2018 Minutes

## Matthews Environmental Advisory Committee

### Attendees

Attendee	Organization	Sep
Gordon Miller	EAB Board	Present
Ollie Frazier	EAB Board	Present
Andrew Stienecker	EAB Board	Regrets
David Ross	EAB Board	Present
Scott Baranowski	EAB Board	Regrets
David Teixeira	EAB Board	Present
Ros Cumming	Staff	Present
Bink Jemmott	Republic	Regrets
John Baptise	Republic	Regrets
CJ O'Neill	Staff	Regrets
John Horkey	Republic	Regrets

### Agenda

1. Call to order
2. Approval of the Minutes of August 14, 2018.
3. Action Items list
4. Solid Waste Issues
  - a. Republic Report
  - b. Other Issues
5. Storm Water Issues
6. Air Quality Issues
7. Physical Agents
8. Other Business
9. Adjourn

## Action Item Summary

#	Meeting Date Added to Listing	Description of Action Item	Assigned to	Issues & Resources	Completion Date with Actions	Status
6	Oct-17	Customer Service unable to identify a Town of Matthews resident & giving out incorrect info.	Republic - Malinda Barkley & Tom	All Matthews residents are billed in one bill through the Town. Customer Service is often unable to find their accounts. Solution from Republic is to set up 'dummy/fake' accounts for all residents to roll to the Town Account	Interim solution in place, still working resolving dummy/fake accounts	Open
7	Oct-17	Implementation of Air Monitoring at Public Works	Gordon & Public Works	station implemented in Nov 2017	Ozone will be implemented early 2018	Open
9	Jan-18	Evaluate Sanitation Completion of data	Committee	Sanitation data cannot be completed from the previous month in time for the meeting, as our meeting is held the first Tuesday of each month and we are dependent on receiving information from Republic Services, Mecklenburg County and the Town	Review at February meeting	Open
10	Feb-18	Identify resolution to synchronize feed of Salesforce.com to inforpro to provide Ros clear visibility to incidents	Ros, Demarrio and Theresa	Issue with Salesforce report feeding into operational systems, and Ros not see complete visibility to issues.	Ask for update in March meeting	Open

#	Meeting Date Added to Listing	Description of Action Item	Assigned to	Issues & Resources	Completion Date with Actions	Status
11	Feb-18	Get new blue sticks for backdoor residents	John	Back door residents have been missed due to lack of blue sticks to indicate presence of backdoor residence.	In March meeting informed additional sticks have been purchased and in the process of being painted. Sticks approved, leaving item open until blue stick are implemented	Open
14	Feb-18	Address disconnection between customer service software system (Salesforce) and the system used by Operations (Infopro)	Demario North, John Baptise & the Town	As data is entered in Republic Customer Service data base & retrieved by John Baptise using different software, some data is getting lost or appearing as internal links that the Town is unable to access	Discussed at April meeting, Republic continue to assess. Republic will provide a readout in May meeting	Open
16	Mar-18	Ask Republic about possibility to relabel blue trash containers as "Landfill" containers	Gordon		Republic to explore options and provide readout out June meeting	Open
17	Jun-18	Dropping diversion rate	John Baptise, Bink Jemmott & Committee	Come up for diversion rates for past months for daily routes, to determine if certain days are lower diversion rates than others.	John B. provide information back to Committee  John B. to discuss with Melinda idea of adding flyers on top of recycling cans.  John B. to ask if we have per route and per day recycling data	Open
19	Sep-18	Gordon to address downward diversion rate percentage with town council	Gordon			Open

## Decision Summary

Decision #	Date	Decision & Topics
1	9/11/2018	Meeting Called to Order
2	9/11/2018	August meeting minutes approved
3	9/11/2018	Board sized officially adjusted to 7 board members - Action Item # 18 closed
4	9/11/2018	Meeting adjourned