



### Matthews Veterans Advisory Committee



## Korean War/Vietnam War Exhibitor Registration Form

To Register online visit [matthewsnc.gov/mvac](http://matthewsnc.gov/mvac)

1. Name \_\_\_\_\_ Service and Years \_\_\_\_\_ -  
Best Phone Contact \_\_\_\_\_ Best email contact \_\_\_\_\_

Please indicate in which exhibit you will be displaying your memorabilia.

\_\_\_ **Korean War Exhibit: Atrium Area** \_\_\_ **Vietnam War Exhibit: Hood Room**

Briefly describe your exhibit: \_\_\_\_\_

2. Indicate the days, and hours if different from below, that you will be displaying.

Day	Date	Time	Yes	No
<b>Friday</b>	<b>25 May</b>	<b>10AM-4PM</b>		
<b>Saturday</b>	<b>26 May</b>	<b>10AM-4PM</b>		
<b>Sunday</b>	<b>27 May</b>	<b>10AM-4PM</b>		
<b>Monday</b>	<b>28 May</b>	<b>10AM-1PM</b>		

3. Please check your needs for the following

- \_\_\_ 6' Table \_\_\_\_\_ Wall Panel for vertical displays  
 \_\_\_ 3' Table \_\_\_\_\_ Power outlet  
 \_\_\_ One Chair \_\_\_ Two Chairs \_\_\_\_\_ Wheelchair assistance  
 \_\_\_ Other Requirements: Please list here: \_\_\_\_\_

### ***Registration Deadline is May 9<sup>th</sup>, 2018***

The event will be staffed at all times by 2 Matthews Veterans Advisory Committee members, 2 Veteran organizational volunteers and a Matthews Police Officer. The Town Hall will be secured at the close of exhibit each day.

While every precaution will be taken to see that your displays are kept safe, neither the Town of Matthews nor the Matthews Veterans Advisory Committee can take responsibility for any damaged or stolen items.

Please provide the Exhibit Staff member with an inventory list of your memorabilia when you arrive at the exhibit. This list will be checked each morning and evening.

*Set up time begins at 9AM Friday the 25<sup>th</sup>.*

**Return Forms to:** Town of Matthews, Attn. Rad Pate 232 Matthews Station Street, Matthews NC 28105 or drop off at the Town Hall Reception Desk.

For questions contact: Fisk Outwater at [foutwater@matthewsnc.com](mailto:foutwater@matthewsnc.com)