THE STAGE:
- 34’ Wide at the proscenium
- 35' deep from apron edge to upstage cyclorama
  - (4' crossover behind).
- 11' high at the proscenium
- 25' high flys - with catwalk above
- 16' wing space (minimum)
- Motorized, side pull, curtain (red)
- Midstage traveler (black, manual pull)
- Upstage traveler (black, manual pull)
- 6 adjustable legs
- Motorized upstage flybar
PERFORMER ACCOMMODATIONS:
- 2 dressing rooms, one flight above stage
- 5 position male dressing space
- 10 position female dressing space
- Restrooms for each dressing space
- Monitoring available

PRICING:
MATTHEWS RESIDENT (ZIP 28105)
- Non-Profit Groups- $525.00/8 consecutive hours
  - Additional Hours- $70.00 per hour
  - Day-Before Rehearsal- $70.00 per hour (2-hr minimum)
  - Use of Main Lobby Area- $60.00 per event
- Groups w/o Non-Profit Status- $850.00/8 consecutive hours
  - Additional Hours- $95.00 per hour
  - Day-Before Rehearsal- $90.00 per hour (2-hr minimum)
  - Use of Main Lobby Area- $85.00 per event

NON-MATTHEWS RESIDENT
- Non-Profit Groups- $575.00/8 consecutive hours
  - Additional Hours- $80.00 per hour
  - Day-Before Rehearsal- $80.00 per hour (2-hr minimum)
  - Use of Main Lobby Area- $70.00 per event
- Groups w/o Non-Profit Status- $950.00/8 consecutive hours
  - Additional Hours- $115.00 per hour
  - Day-Before Rehearsal- $115.00 per hour (2-hr minimum)
  - Use of Main Lobby Area- $110.00 per event

OTHER FEES
Technician Fee- $35.00 per hour
Refundable Security Deposit- $200.00
Ticket/Merchandise Sales- $150.00** See pg 6
COMMUNITY ROOM—CAPACITY 114

COMMUNITY ROOM AMENITIES:
- Fifteen 8-foot rectangle tables
- Nineteen 5-foot round tables
- 120 black folding banquet chairs
- Caterers kitchen *Additional Charge—See pg 6*
  (Ice machine, oven, refrigerator, microwave, sink)
- Access to private restrooms

PRICING:
- MATTHEWS RESIDENT (ZIP 28105)
  - Non-Profit Groups- $65.00 per hour
  - Individuals/Groups w/o Non-Profit Status- $95.00 per hour
- NON-MATTHEWS RESIDENT
  - Non-Profit Groups- $75.00 per hour
  - Individuals/Groups w/o Non-Profit Status- $105.00 per hour

OTHER FEES:
- Refundable Security Deposit- $100.00 no food/$200.00 with food
CONFERENCE ROOM—CAPACITY 30

CONFERENCE ROOM AMENITIES:
- Eight 8’x17” rectangle tables
- Approx. 30 folding chairs
- Whiteboard
- Large-screen TV with laptop hookup capabilities

PRICING:
**MATTHEWS RESIDENT (ZIP 28105)**
- Non-Profit Groups: $30.00 per hour
- Individuals/Groups w/o Non-Profit Status: $70.00 per hour

**NON-MATTHEWS RESIDENT**
- Non-Profit Groups: $40.00 per hour
- Individuals/Groups w/o Non-Profit Status: $85.00 per hour

OTHER FEES:
- Refundable Security Deposit: $100.00 no food/$200.00 with food
STUDIO A & CLASSROOMS—CAPACITY 25

STUDIO A

15.5’

36.5’

STUDIO A & CLASSROOM AMENITIES:
- Four 8-foot rectangle tables
- Approx. 30 folding chairs
- Whiteboard
- Kitchenette (Studio A only)
- Access to caterers kitchen (Studio A only)

CLASSROOM 105

18’

36.5’

PRICING:
- MATTHEWS RESIDENT (ZIP 28105)
  - Non-Profit Groups- $25.00 per hour
  - Individuals/Groups w/o Non-Profit Status- $70.00 per hour

- NON-MATTHEWS RESIDENT
  - Non-Profit Groups- $35.00 per hour
  - Individuals/Groups w/o Non-Profit Status- $80.00 per hour

OTHER FEES:
- Refundable Security Deposit- $100.00 no food
  - $200.00 with food

NOTES:
- Multiple classrooms available for rental; 105 (pictured), 203, and 204. Classrooms 203 & 204 are carpeted rooms without an exposed brick wall. Capacity for Classroom 204 is 30.
STUDIOS B & D—CAPACITY 20

STUDIO B & D AMENITIES:
Three 8-foot rectangle tables
Approx. 25 folding chairs
Whiteboard
Kitchenette (Studio D only)

PRICING:
MATTHEWS RESIDENT (ZIP 28105)
Non-Profit Groups- $20.00 per hour
Individuals/Groups w/o Non-Profit Status- $50.00 per hour

NON-MATTHEWS RESIDENT
Non-Profit Groups- $30.00 per hour
Individuals/Groups w/o Non-Profit Status- $55.00 per hour

OTHER FEES:
Refundable Security Deposit
$100.00 no food
$200.00 with food
 MATTHEWS COMMUNITY CENTER—RENTAL INFORMATION

KITCHEN

KITCHEN AMENITIES:

- Ice Machine
- Oven
- Refrigerator
- Microwave
- Ample Counter Space
- Access to the Community Room and Studio A only

PRICING:

MATTHEWS RESIDENT (ZIP 28105)
- Non-Profit Groups: $30.00 flat fee
- Individuals/Groups w/o Non-Profit Status: $65.00 flat fee

NON-MATTHEWS RESIDENT
- Non-Profit Groups: $40.00 flat fee
- Individuals/Groups w/o Non-Profit Status: $80.00 flat fee

MATTHEWS COMMUNITY CENTER FACILITY RENTAL NOTES:

- All renters are responsible for their own setup, breakdown, and trash disposal within the dumpster on site. All pre-set rooms are allowed to be rearranged however the renter sees fit, however we do ask that the space be reset to its original state before the renter departs.
- Designated facility rental hours are as follows: Monday-Friday: 9:00am-10:00pm, Saturday: 9:00am-9:00pm, Sundays: 1:00pm-6:00pm.
  Rentals that are held beyond the designated facility rental hours will incur an additional charge of $30.00 per hour.
- Renters are allowed to serve not sell alcohol at their events with the approval of ToM Police Department. An additional security deposit of $100.00 will be required for the serving of alcohol. *Beer & wine only*
- On-site monetary exchange (tickets, merchandise, concessions) is prohibited unless prior approval is obtained by the ToM Board of Commissioners and will require an additional deposit of $150.00.

Contact Ashley Murdock at (704) 708-1264 or via email at amurdock@matthewsnc.gov for availability or if you have any additional questions.