



**MATTHEWS VETERANS ADVISORY COMMITTEE AGENDA**  
**May 6th, 2020 @ 7:00 P.M.**  
**Virtual Meeting – details below**

- A. ESTABLISH A QUORUM** **7:00**
- C. APPROVAL OF MINUTES: MVAC Meeting March 4th, 2020** **7:05**
- D. OLD BUSINESS:**
1. Discuss status of Queen City Honor Flight
  2. Review of MVAC Trifolds assignment
- 7:10**
- E. NEW BUSINESS:**
1. Treasurer’s Report: 2 minutes:
  2. Focus for FY20
    - a. Quarterly Report to Town Board
    - b. US Service Flag project- final plan
    - c. Update to approach to Veteran of the Year Program
    - d. Discuss Colors flown for a day for Vet of Year or Honor Flight person
    - e. Review plans for FY-21 and needed funding
  3. Permanent: Comments/Admin issues from Town Council Liaison: *5 minutes*
  4. Permanent: Comments from MVAC members and visitors: *8 (2 minutes each)*
- F. OPEN TIME FOR PUBLIC COMMENTS: *10 minutes*** **7:30**

***Upcoming MVAC Meetings/Activities***

\*Update Briefings to ToM Board: May 26th, 2020

\*FY-20 Meetings: 3 Jun

**ZOOM MVAC WEBINAR MEETING DETAILS:**

Copy and Paste the following link into the address bar of your web browser:

<https://zoom.us/s/91928249479>

Or join webinar by telephone:

Dial: 888-788-0099 (Toll Free) or 877-853-5247 (Toll Free)

Webinar ID: 919 2824 9479



# Matthews Veterans Advisory Committee

## Quarterly Report May 2020



- **FY 2020 Progress**

- Recommended Matthews Veteran of the Year – Phil Mowry. Encouraged Town leadership to support Veterans Day celebration.
- Added second Veterans Display Case. Located in Chamber of Commerce.
- Published and distributed MVAC Trifold – Ten Reasons to Hire a Veteran.
- Selected and funded candidate for Queen City Honor Flight.
- Developed and funded Service Flag Display Project for Trade Street for Veterans Day Week.
- Explored potential Veteran Stepping Stones project with Parks and Recreation.



## Matthews Veterans Advisory Committee



### MVAC Projects and Activities for FY-2021

1. Serve in advisory capacity to Town Mayor and Board of Commissioners.
2. Lead Matthews' Veteran of the Year Program.
3. Fund Queen City Honor Flight for one Matthews' veteran resident.
4. Fly Military Service Flags in weeks of two national holidays.
5. Fund Service flags and fixture from John Street to Fire Station.
6. Fly US Colors at Town Hall for one day each for Veteran of Year and Honor Flight awardee.
7. Keep Veterans Display Cases filled with important information for veterans.
8. Support Memorial Day and Veterans Day Events by American Legion.
9. Reprint either or both MVAC Trifolds as needed.

**MVAC 2021 TENTATIVE BUDGET**

	ITEM/S (MATERIALS, LABOR)	UNIT COST	QUANTITY	TOTAL COST
1	Queen City Honor Flight - FY-2021	\$ 900.00	1	\$ 900.00
2	MVAC Banners	\$ 900.00	0	\$ -
3	Veteran of Year Plaque	\$ 175.00	1	\$ 175.00
4	Mayor's Medal Presentation Case and Certificate Holder	\$ 100.00	1	\$ 100.00
5	Donation for Matthews American Legion Veterans' Breakfast	\$ 200.00	1	\$ 100.00
6	MVAC trifolds ("Hiring Veterans")	\$ 0.35	1000	\$ 350.00
7	New MVAC Posters	\$ 20.00	0	\$ -
8	Service Flag Display - 3 sets to fire station	\$ 611.00	3	\$ 1,833.00
9	Administrative	\$ 100.00	0	\$ -
10	Fly US Colors for Vet of Year and Honor Flight for one day each at Town Hall.	Provided by Woodmen	2	\$ -
	<b>TOTAL 2021 Budget Request</b>			<b>\$ 3,458.00</b>

every year

this was in 2020 budget, I don't remember what banners

every year

every year

support American Legion event(s)

reprint ? Necessary ?

window posters ? Also in 2020 budget

initial sets in 2020 costs to be incurred

**NOTE: if we don't order the initial flag sets this fiscal year, the cost will be incurred in 2021, and we will not have sufficient funding**

**MVAC Budget for FY-2020****April 28th 2020**

<b>Item</b>	<b>\$\$</b>
<b>- From Town</b>	<b>2500</b>
<b>- Donations</b>	<b>1956</b>
<b>Total</b>	<b>4456</b>

<b>Spent</b>	
<b>Honor Flight</b>	<b>900</b>
<b>Army Flag</b>	<b>38</b>
<b>Veteran Breakfast</b>	<b>100</b>
	<b>1038</b>

<b>Planned Spending</b>	
<b>- Service Flag Project</b>	
<b>-- Flags</b>	<b>965</b>
<b>-- Donation M. Tofano</b>	<b>-765</b>
<b>-- Bracket/ Poles</b>	<b>2685</b>
<b>- Total</b>	<b>2885</b>

<b>Remaining Funding</b>	<b>533</b>	<b>All older donations</b>
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Matthews Veterans Advisory Committee  
Military Service Flag Public Display Project  
Proposal



- Whereas the Town of Matthews is a military personnel and veteran friendly community and desires to display this view, the MVAC advises the Town Mayor and Board to approve a project Military Service Flag Display:
  - 1. Trade Street from East Matthews Street to the Fire Station.
  - 2. From newly erected light poles erected in August 2020.
  - 3. Display during week of national Holidays: Veterans Day and Memorial Day.
  - 4. Flag set 3x5 each: USA, USMC, Navy, Air Force, Coast Guard, POW/MIA. Flags made in USA with USA materials.







- First Service Flag Display proposed for Veterans Day week 2020 with Public Works asked to do the installation of the Brackets and Flags.
- Cost from MVAC 2020 Budget from Matthews Street to John Street.
  - Flags \$965 – 765(local donation) = \$200
  - Fixtures and poles = \$2700
  - Current 2020 Budget and previous donation to MVAC to fund.
- Propose additional 3 sets for FY 2021 funding from John Street to Fire Station. Estimated cost for flags and fixtures about \$1800.

Town of  
**Matthews**  
North Carolina<sup>a</sup>

